

- ☒ Original PMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PMP)
CY 2023

Unit/Office/Dept/Div: **Department of Soil Science**
 Project Code: **DSS Advance Education**
 Purpose: **For office use**

Total Budget : **10,942.53**
 Funding : **GF-MOOE**
 PMP #: **43-5-138-2023-8-0-5**

SCAN HERE

PPMP-2022-0906-60803

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies																
Folder, File, Long, 14pts, White	200	piece	10.00	2,000.00			200									
Folder, File, Short, 14pts, White	100	piece	8.00	800.00			100									
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2	pack	115.00	230.00			2									
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2	pack	125.00	250.00			2									
Alcohol, Isopropyl, 70% solution, 500mL	3	btl	140.00	420.00			3									
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	3	tubes	220.00	660.00			3									
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	10	box of 50's	30.00	300.00			10									
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00			5									
Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	2	pack	330.00	660.00			2									
Glue, Multi-Purpose, White, at least 130g (118mL)	2	btl	78.00	156.00			2									
Multi-Insect Killer Spray, 250mL	2	tubes	200.00	400.00			2									
Paper, Manila	200	pcs	6.00	1,200.00			200									
Pen, Permanent Marker, blue, fine tip	10	pieces	60.00	600.00			10									
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00			10									
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00			20									
Rubberband, #18, 350 grms/box	2	boxes	270.00	540.00			2									
Soap, Toilet, regular size	5	pieces	35.00	175.00			5									

General Description	Quantity	Unit	UnitCost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Stapler, HD No.35	1	pc	350.00	350.00			1									
Thumb Tacks, Small Box	5	boxes	12.00	60.00			5									
Tissue, Bathroom, 2 Ply, 12rolls/pack	2	pack	204.00	408.00			2									
Sub-Total				10,934.00												
Grand Total				10,934.00												

Prepared by:

JOSEROSE B. CAPRICHO

Noted by:

SUZETTE B. LINA

Unit Head/Project Leader

Noted By:

ALICIA M. FLORES

Head, Budget Office *Dec-2023*

Date: **09/06/2022**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies