

- ☒ Original PPMP  
☐ Revised (changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0115-169359

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
 CY 2024

Unit/Office/Dept/Div: **Dean of Students Office**  
 Project Code: **SDSO-24(LSummit I)**  
 Purpose: **Leadership Summit I ( for students organization executive board leaders)**

Total Budget : **60,000.00**

Funding : **STF**

PPMP #: **246-1-1551-2024-0-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Awards &amp; Tokens</b>																
VSU Mugs for Tokens	5	pcs	200.00	1,000.00			5									
<b>Sub-Total</b>				<b>1,000.00</b>												
<b>Food &amp; Food Ingredients</b>																
Snacks AM	350	set	80.00	28,000.00			350									
Snacks PM	350	packs	80.00	28,000.00			350									
<b>Sub-Total</b>				<b>56,000.00</b>												
<b>Office Supplies</b>																
Certificate Jacket	5	pc	30.00	150.00			5									
<b>Sub-Total</b>				<b>150.00</b>												
<b>Grand Total</b>				<b>57,150.00</b>												

Prepared by: JUNARD C. GUCELA

Noted by: CHONA A. BRIT  
 Unit Head/Project Leader

Noted By: ALICIA M. FLORES  
 Head, Budget Office

Date: **01/15/2024**

Subject to availability of funds upon Purchase Request (PR)

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
 Note: Please make a separate PPMP for each funding source.  
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies