



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental

SCAN HERE



PPMP-2022-0316-21513

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Accounting Office**  
Project Code: **Administrative Cost**  
Purpose: **for office use**

Total Budget : **95,000.00**  
Funding : **TF**  
PPMP #: **72-4-123-2022-2-0-2**

| General Description              | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|----------------------------------|----------|------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                  |          |      |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| <b>IT Supplies and Equipment</b> |          |      |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Desktop Computer (i7)            | 1        | unit | 45,000.00 | 45,000.00        |                                                  |     |     | 1   |     |     |     |     |     |     |     |     |
| Laptop 14" (i5)                  | 1        | unit | 44,000.00 | 44,000.00        |                                                  |     |     | 1   |     |     |     |     |     |     |     |     |
| <b>Sub-Total</b>                 |          |      |           | <b>89,000.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Grand Total</b>               |          |      |           | <b>89,000.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by:   
**NORIETA B. BUSTILLO**

Noted by:   
**NICK FREDDY R. BELLO**  
Unit Head/Project Leader

Funds Available:

**NICK FREDDY R. BELLO**  
Head, Accounting Office

Date: 03/16/2022

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies