

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
 CY 2024

Unit/Office/Dept/Div: **Records and Archives Office**  
 Project Code: **OP-2024**  
 Purpose: **Plaques for Centennial Anniversary**

Total Budget : **600,000.00**  
 Funding : **STF**  
 PPMP #: **217-1-340-2024-0-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Awards &amp; Tokens</b>																
Statue Trophy, "Search for Truth" (Outstanding Viscan Award; Ugmad/Sandigan Award)	105	pcs	3,000.00	315,000.00			105									
Statue Trophy, "Search for Truth" (Performance Award)	30	pcs	2,500.00	75,000.00			30									
Statue Trophy, "Search for Truth" (Service Award)	45	pcs	2,000.00	90,000.00			45									
Diploma folder, yellow, with VSU logo, for certificates of recognition	180	pcs	100.00	18,000.00			180									
<b>Sub-Total</b>				<b>498,000.00</b>												
<b>Food &amp; Food Ingredients</b>																
Meals and Snacks (VSU Anniv. Convocation Program, Anniv. Luncheon, and comm mtg) for UADCO, guests, retirees and awardees & working comm. Members.	1	lot	100,000.00	100,000.00			1									
<b>Sub-Total</b>				<b>100,000.00</b>												
<b>Grand Total</b>				<b>598,000.00</b>												

Prepared by:   
**MARIA ROBERTA S. MIRAFIOR**

Noted by:   
**DANIEL LESLIE S. TAN**  
 Unit Head/Project Leader

Noted By:   
**ALICIA M. FLORES**  
 Head, Budget Office

Date: **01/31/2024**