

☒ Original PPMP
 ☐ Revised (Changed items, same budget)
 ☐ Supplemental



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2021

Unit/Office/Dept/Div: Department of Development Communication
 Project Code: DevCom 2021
 Purpose: for office use

Total Budget : 70,000.00
 Funding : GF-MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
VOIP Phone	6	unit	6,000.00	36,000.00										6		
External Hard Disk Drive (Portable, 2TB), USB 3.1	3	unit	4,200.00	12,600.00										3		
USB-C Digital AV Multiport	1	unit	4,000.00	4,000.00										1		
UPS, 1000 VA	1	unit	3,000.00	3,000.00										1		
Sub-Total				55,600.00												
Office Supplies																
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	3	pcs	300.00	900.00										3		
Battery, Rechargeable, AA (4pcs) w/ Charger	1	set	3,680.00	3,680.00										1		
Alcohol, Isopropyl, 70% solution, 500mL	10	btls	140.00	1,400.00										10		
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00										5		
Toilet Bowl Cleaner, at least 1 liter	2	btl	250.00	500.00										2		
Soap, Detergent, Powder, 1 kilo/pack, any scent	4	kl	105.00	420.00										4		
Broom, Soft (Tambo), Large, Heavy Duty	2	pcs	250.00	500.00										2		
Stick Broom (tingting) 6" fr the top, approx 370 pcs	2	piece	40.00	80.00										2		
Glue Pen, Clear, 50mL	4	tubes	25.00	100.00										4		
Glue, Multi-Purpose, White, at least 130g (118mL)	2	btls	78.00	156.00										2		
Stapler, HD No.35	1	pc	350.00	350.00										1		
Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	1	pack	785.00	785.00										1		
Sign pen, Fine Tech, 0.3mm. blue	10	pieces	30.00	300.00										10		

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Gel Ink Sign Pen 0.5, black	5	pcs	25.00	125.00										5		
Sub-Total				10,046.00												
Grand Total				65,646.00												

Prepared by:  **LIZA ANN C. JAGONOS**

Noted by:  **CHRISTINA A. GABRILLO**
Unit Head/Project Leader

Funds Available:  **MYRNA S. PANCITO**
Head, Budget Office

Date: **08/19/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies