



136-1-1078-2021-0-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Office of the Vice President for Planning Resource Generation & Auxiliary Services
Project Code: OVPPRGAS-2021-01
Purpose: Office supplies and equipment

Total Budget : 50,000.00
Funding : STF

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☒ Supplemental

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Communication/Courier Services																
Courier services	15	unit	200.00	3,000.00	5	5	5									
Sub-Total				3,000.00												
IT Supplies and Equipment																
Video Card	1	unit	9,000.00	9,000.00	1											
SD Card, 128 GB	2	pcs	1,500.00	3,000.00		2										
Smart Phone	1	unit	14,990.00	14,990.00	1											
Sub-Total				26,990.00												
Office Supplies																
Received Stamp with Office Name	1	unit	500.00	500.00	1											
Name Stamp	3	pc	500.00	1,500.00	1	1	1									
Ink for Self-inking stamp	4	btl	300.00	1,200.00	2	1	1									
Sub-Total				3,200.00												
Grand Total				33,190.00												

Prepared by: JANSEL JOI C. VILLASNoted by: [Signature]

DILBERTO O. FERRAREN
Unit Head/Project Leader

MYRNA S. PANCITO
Head, Budget Office

Date: 01/20/2021

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,