



☒ Original PPMP
☐ Revised (Change)
☐ Supplemental

CY 2021

Total Budget : 479,774.20
Funding : GF- MOOE

[illegible]

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Equipment																
Epson L6170 Wi-Fi Duplex All-in-One Ink Tank Printer with ADF	1	piece	15,500.00	15,500.00		1										
Paper shredder machine, heavy duty	2	pieces	6,000.00	12,000.00					2							
Sub-Total				27,500.00												
Office Supplies																
Tissue, Bathroom, 2 Ply, 12rolls/pack	2	pack	204.00	408.00	1						1					
Alcohol, Ethyl, 70% solution, 500mL	10	btl	125.00	1,250.00	2		2		2		2		2			
Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	2	pack	785.00	1,570.00	1			1								
Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	2	pack	785.00	1,570.00	1			1								
Specialty paper Dynamics 8-1/2x13 220gsm Pearl	10	packs	85.00	850.00	5			5								
Record Book, Big, 300 pages	10	pcs	80.00	800.00	3			3			3			1		
Folder, File, Long, 14pts, White	20	piece	10.00	200.00	20											
Folder, Sliding, Plastic, w/ binder, Long, transparent	20	pcs	10.00	200.00	20											
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	5	boxes	14.00	70.00		2			3							
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	5	box	30.00	150.00		2			3							
Fastener, Paper, non-rust metal, 50 sets/box	5	boxes	50.00	250.00	2			3								
Paper, Manila	5	pcs	6.00	30.00			5									
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	15			15			10			10		
Paper, Photo, matte finish, 146GSM, 10 shts/pack	10	pack	75.00	750.00	5		5									
Sign pen, Fine Tech, 0.3mm, blue	5	pieces	30.00	150.00	5											
Pen, Ball, blue	36	pieces	10.00	360.00	36											
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00	5	5										
Pen, Whiteboard Marker, blue,	3	pieces	50.00	150.00		3										
Pencil, Lead, #2, w/ eraser	24	pieces	10.00	240.00				24								
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00	20											
Pen, Highlighting, asstd color	10	pcs	25.00	250.00		2			2		2		2		2	
Stapler, HD No.35	2	pc	350.00	700.00	1						1					
Pin, Push, hammerhead type, asstd colors 50s/pack	5	boxes	35.00	175.00		5										
Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	10	pack	85.00	850.00		3		3		4						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Battery, Rechargeable, AA (4pcs) w/ Charger	1	set	2,500.00	2,500.00	1											
Tape, Double Sided, 1" x 10m	3	rolls	35.00	105.00	3											
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00	5											
Tape, Packaging, 2" x 100 yards, Tan	5	rolls	55.00	275.00	5											
Tape, Transparent, 24mm x 50m	5	rolls	120.00	600.00	5											
Thumb Tacks, Small Box	10	boxes	12.00	120.00	10											
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00	5											
Sub-Total				30,988.00												
Grand Total				445,738.00												

Prepared by:  **MARIA VERJIE Q. SUBERE**

Noted by:  **JOSE L. BACUSMO**
Unit Head/Project Leader

Funds Available:  **MYRNA S. PANCITO**
Head, Budget Office

Date: **09/23/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.
Categorize the entries such as Office Supplies, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies