



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Online Programs Office

Project Code: OPO-2021
Purpose: Office use

☑ Original PPMP
☐Revised (Changed items, same budget)
Supplemental

Total Budget: 175,000.00 Funding: GF- MOOE

	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
General Description					Jan Feb	Feb	Mar	Apr	THE REAL PROPERTY.			Aug	-	Oct	Nov	Dec
IT Supplies and Equipment			Name of the least													
Desktop Computer (i7 Branded)	1	unit	75,000.00	75,000.00	1			3.74								
Ink, Epson 003,Genuine Black 65mL	5	btl	350.00	1,750.00	5									W		
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00	5										H	
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00	5											
Wireless Access Point	1	unit	9,500.00	9,500.00	1											
VOIP PHONE Specs.	1	unit	6,000.00	6,000.00	1											
Unifi 500W PoE+ Switch	1	unit	35,000.00	35,000.00	1											
Sub-Total				132,500.00									1			
Office Furniture & Fixture		V 20														1
Office chair, with arm rest	1	рс	5,000.00	5,000.00	1											
Sala set	1	set	25,000.00	25,000.00	1											
Sub-Total				30,000.00				BIE								
Office Supplies		1														
Paper, Bond, A4, S-24, 80 gsm	22	reams	289.00	6,358.00	11					11						
Paper, Bond, Long, S-24, 80 gsm	11	reams	328.00	3,608.00	5					6						
Pen, Permanent Marker, blue, fine tip	5	pieces	60.00	300.00	5											
Pen, Sign, .5mm, Gel-type, Blue	35	piece	35.00	1,225.00	20					15						
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	50					50						
Sub-Total				12,491.00												

General Description	Quantity		Unit Cost	Estimate d	Schedule/Milestone of Activities (in quantites) Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec							
Grand Total		T		174,991 .00	Jan Feb Mar Apr May Juli Juli Aug Sep Oct Nov Dec							

Prepared by:

ME-AND VILLAS

Noted by:

JESUS FREDDY M. BALDOS Vart Head/Project Leader Funds Available:

MYRNA S. PANCITO Head, Budget Office 16912 8

Date: 09/24/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laborator'y Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies