

☒ Original PMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0405-26006

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Department of Pure and Applied Chemistry

Project Code: STF-DPAC-2022

Purpose: For laboratory classrooms.

Total Budget : 335,040.00

Funding : STF

PPMP #: 15-1-48-2022-3-0-4

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Bulb, LED, 15W	20	pieces	300.00	6,000.00				20								
Sub-Total				6,000.00												
Office Supplies																
Acetate, transparent, guage #3, approx. 50m/roll	1	rolls	880.00	880.00					1							
Alcohol, Ethyl, 70% solution, 500mL	30	btl	125.00	3,750.00					30							
Apron, Plastic, for Adult	3	pc	120.00	360.00						3						
Bathroom Deodorizer, with holder, at least 100g, any scent	10	pcs	80.00	800.00								10				
Battery, Rechargeable, AA (4pcs) w/ Charger	1	set	3,680.00	3,680.00				1								
Broom, Soft (Tambo), Large, Heavy Duty	10	pcs	250.00	2,500.00								10				
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	1	unit	530.00	530.00					1							
Cleaner, Glass, 500mL, spray type, any scent	5	btl	200.00	1,000.00					5							
Glass Record, (for College use)	10	pcs	40.00	400.00					10							
Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	2	boxes	70.00	140.00					2							
Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	2	boxes	13.00	26.00								2				
Clip, Metal Bulldog, 2" (approx. 50.8mm), 12 pcs/box	3	boxes	76.00	228.00								3				
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	10	box	30.00	300.00								10				
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00					5							

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soap, Dishwashing, Liquid, 250mL	10	btls	150.00	1,500.00					10							
Disinfectant Spray, 170g	3	can	280.00	840.00								3				
Dust pan, plastic, stand-up handle, large	1	pc	140.00	140.00								1				
Duster, Feather	10	pcs	56.00	560.00								10				
Envelope, Expanding, with garter tie, brown, long	20	pc	15.00	300.00									20			
Fastener, Paper, plastic, 50 sets/box	10	boxes	38.00	380.00								10				
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00					100							
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	10	pcs	195.00	1,950.00					10							
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	10	pcs	100.00	1,000.00						10						
Mop Rug, Heavy Duty, 100% cotton	10	pieces	90.00	900.00								10				
Multi-Insect Killer Spray, 250mL	5	tubes	200.00	1,000.00									5			
Sticky Note, 2 x 3, Yellow	10	pads	79.00	790.00					10							
Sticky Note, 3 x 4, Yellow	10	pads	140.00	1,400.00								10				
Sticky Note, 3 x 5, Yellow	10	pads	150.00	1,500.00								10				
Nylon Twine 1 kg white	2	roll	75.00	150.00					2							
Oil, for typewriter, all purpose, 130 ml	2	btls	180.00	360.00									2			
Paper, Bond, A4, S-20, 70 gsm	20	reams	253.00	5,060.00								20				
Pen, Permanent Marker, black, broad tip	12	pieces	60.00	720.00					12							
Pen, Ball, blue	20	pieces	10.00	200.00								20				
Pen, Sign, .5mm, Gel-type, Blue	36	piece	35.00	1,260.00					36							
Puncher, Heavy Duty	2	pieces	450.00	900.00								2				
Record Book, Big, 300 pages	5	pcs	80.00	400.00								5				
Rolled Paper Towel, 2 plys good qlty (Jumbo Towel)	3	rolls	88.00	264.00									3			
Soap, Toilet, guest size	10	pieces	15.00	150.00								10				
Soap, Toilet, regular size	10	pieces	35.00	350.00							10					
Staple Wire, #35	20	boxes	30.00	600.00					20							
Staple wire remover	2	pieces	40.00	80.00				2								
Tape Dispenser, 1" tape, big core, any color	1	pcs	115.00	115.00				1								
Tape, Double Sided, 2" x 10m	5	rolls	70.00	350.00								5				
Tape, Packaging, 2" x 100 yards, Tan	5	rolls	55.00	275.00					5							
Toilet Bowl and Urinal Cleaner, at least 500mL	3	btls	125.00	375.00								3				

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Toilet Bowl Cleaner, at least 1 gallon	2	gal	395.00	790.00								2				
Toilet Brush with Holder	5	set	180.00	900.00								5				
Sign pen, Fine Tech, 0.3mm. blue	20	pieces	30.00	600.00					20							
Stick Broom (tingling) 6" from the top, approx 370 pcs	10	piece	40.00	400.00								10				
Soap, hand, liquid, 250 ml	10	btl	135.00	1,350.00						10						
Alcohol, Ethyl, 70% solution, 1 gallon	3	gallons	600.00	1,800.00					3							
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	5	pack	40.00	200.00					5							
Nylon, #300, for grass cutter	2	kl	450.00	900.00							2					
Note Pad, 3" x 3", post-it, assorted colors	20	pads	35.00	700.00							20					
Sub-Total				47,628.00												
Grand Total				53,628.00												

Prepared by: THELMA P. APAS

Noted by: ELIZABETH S. QUEVEDO
Unit Head/Project Leader

Noted By: ALICIA M. FLORES
Head, Budget Office

Date: 04/05/2022

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

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