

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0229-182013

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2024

Unit/Office/Dept/Div: **Extension Office**
Project Code: **Odex Admin Fund**
Purpose: **Office Food Supplies**

Total Budget : **38,245.00**
Funding : **GF-MOOE**
PPMP #: **243-5-2869-2024-1-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Coffee, sachet, approx. 48 sticks per pack	10	packs	100.00	1,000.00				10								
Coffee creamer, plain, approx. 5 g, per sachets, 48 sachets per pack	10	packs	300.00	3,000.00				10								
Chocolate-Flavoured Malted Powder	5	packs	180.00	900.00				5								
Brown Sugar	5	kl	45.00	225.00				5								
Sub-Total				5,125.00												
Office Supplies																
Disposable paper cups, approx 8 oz cap., 50 pcs. per pack	10	packs	120.00	1,200.00				10								
Sub-Total				1,200.00												
Grand Total				6,325.00												

Prepared by:

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Submitted by:

ANTONIO P. ABAMO
Unit Head/Project Leader

Date: **02/29/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies