

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0205-176281

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
 CY 2025

Unit/Office/Dept/Div: **Department of Physics**  
 Project Code: **DPHYS INDICATIVE 2025**  
 Purpose: **OFFICE USE**

Total Budget : **300,000.00**  
 Funding : **GF-MOOE**  
 PPMP #: **200-5-2088-2025-1-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Food &amp; Food Ingredients</b>																
Snacks AM	50	set	80.00	4,000.00	50											
Snacks PM	50	packs	80.00	4,000.00	50											
<b>Sub-Total</b>				<b>8,000.00</b>												
<b>Hardware</b>																
Formica sheets, (White), 4' x 8', Plain White	10	sheet	1,500.00	15,000.00	10											
Door Knob	3	piece	1,000.00	3,000.00	3											
<b>Sub-Total</b>				<b>18,000.00</b>												
<b>IT Supplies and Equipment</b>																
Ink, Epson 003,Genuine Black 65mL	15	btl	350.00	5,250.00	15											
Ink, EPSON 003,Genuine Yellow 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Magenta 65mL	10	btl	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Cyan 65mL	10	btl	350.00	3,500.00	10											
External Hard Disk Drive (Portable, 4TB), USB 3.1	2	unit	7,000.00	14,000.00	2											
RISO CV Ink 800 ml	5	btl	1,332.00	6,660.00	5											
Gestetner Toner for CS 2014	2	pieces	3,850.00	7,700.00	2											
All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	2	unit	21,000.00	42,000.00	2											
<b>Sub-Total</b>				<b>86,110.00</b>												
<b>Laboratory Supplies</b>																
Fire Extinguisher, HCFC-123, 10lbs (new)	2	unit	7,000.00	14,000.00	2											
<b>Sub-Total</b>				<b>14,000.00</b>												
<b>Office Equipment</b>																



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Heavy Duty Combo Binding Machine	1	unit	18,000.00	18,000.00	1											
Wet and Dry Vacuum Cleaner	1	pc	10,000.00	10,000.00	1											
<b>Sub-Total</b>				<b>28,000.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	50											
Pen, Whiteboard Marker, black	50	pieces	50.00	2,500.00	50											
Pen, Whiteboard Marker, red	50	pieces	50.00	2,500.00	50											
Pen, Whiteboard Marker, blue,	50	pieces	50.00	2,500.00	50											
Ink, Refill, for Whiteboard Marker, Red, 30mL	5	btls	165.00	825.00	5											
Ink, Refill, for Whiteboard Marker, Blue, 30mL	5	btls	165.00	825.00	5											
Ink, Refill, for Whiteboard Marker, Black, 30mL	5	btls	165.00	825.00	5											
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	4	gallon	300.00	1,200.00	4											
Soap, Detergent, Powder, 1 kilo/pack, any scent	30	kl	150.00	4,500.00	30											
Record Book, Big, 300 pages	5	pcs	150.00	750.00	5											
Broom, Soft (Tambo), Large, Heavy Duty	4	pcs	250.00	1,000.00	4											
Trash bins (with color coded cover) 55L (yellow)	1	piece	1,400.00	1,400.00	1											
Trash bins (with color coded cover) 55L (red)	1	piece	1,400.00	1,400.00	1											
Trash bins (with color coded cover) 55L (green)	1	piece	1,400.00	1,400.00	1											
Trash bins (with color coded cover) 55L (blue)	1	piece	1,400.00	1,400.00	1											
Folder, Pressboard, US, Blue, Long	30	pieces	30.00	900.00	30											
Folder, Brown, Long Size 8.5x13"	50	pcs	7.00	350.00	50											
Broom and Dustpan Set	3	set	600.00	1,800.00	3											
Ready-Made Curtain (RMC), Cream color	15	pc	450.00	6,750.00	15											
Adjustable Extendable curtain rod set with hook and screws	15	set	200.00	3,000.00	15											
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00	5											
<b>Sub-Total</b>				<b>51,375.00</b>												
<b>Trainings</b>																
Meals and Venue for the Training	1	lot	43,520.00	43,520.00						1						
<b>Sub-Total</b>				<b>43,520.00</b>												
<b>Transportation</b>																

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Plane and Boat Tickets	8	pcs	5,000.00	40,000.00	8											
<b>Sub-Total</b>				<b>40,000.00</b>												
<b>Grand Total</b>				<b>289,005.00</b>												

Prepared by: \_\_\_\_\_

**PERLIE A. GUCELA**

Submitted by: \_\_\_\_\_

**REV RHIZZA L. AURE**  
Unit Head/Project Leader

{{- Date: **02/13/2024**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies