



TRAINING/WORKSHOP/ORIENTATION PROPOSAL

Title: "CHEDRO-8 Site Validation Visit"

Participants: CHED evaluators, College Deans, Directors, Department Heads, & Faculty Representatives

Date: June 7-9, 2023

Venue: RDE Hall

Rationale

CHED-RO 8 will conduct a validation visit relative to the institution's application for the issuance of a Certificate of Program Compliance (COPC). In the Main campus, the schedule is June 8 to 9, 2023. The validation and monitoring visit will cover documentary evaluation and ocular inspection of the facilities used by the programs with existing/pending COPC applications.

In addition, the issuance of the COPC is per specialization. Hence, programs with specializations that had been issued a COPC generic to the program may apply for the issuance of COPC per specialization. The supporting documents for the Key Result Areas on: Program Administration, Faculty, Curriculum, Library, and Laboratory requirements shall be prepared and made available during the onsite validation during the scheduled visit.

Objectives

CHED-RO8 will validate and evaluate the following:

1. Curricular programs with pending COPC
2. Major fields of specialization applying for COPC
3. Gender and Development Program per CMO No. 01 s, 2015
4. Student Affairs and Services per CMO No. 8 s, 2021 and CMO No. 9, s. 2013

Methodology/Strategy

Two-days on-site validation at RDE Hall.

Expected Participants:

CHED-RO 8, College Deans, Directors, Department Heads, and Faculty representatives

Resources Needed:

The resources needed in this activity are the following:

- 1.) Internet connectivity
- 2.) Breakfast, Snacks, Lunch & Dinner
- 3.) Laptop/computer
- 4.) Tables and Chairs

Expected Outcome:

Curricular programs are validated and evaluated by CHEDRO-8.

Estimated Budget:

Particulars	Cost in peso (Php)
Breakfast (13 pax x 2days x P100.00)	2,600.00
Dinner (13 pax x 2days x P200.00)	5,200.00
Snacks (200 pax x 2days x 2 (AM & PM) x P70.00)	56,000.00
Lunch (200 pax x 2days x P200.00)	80,000.00
Tokens (13 pax x P700.00 <i>P500.00</i>)	9,100.00 <i>6,500.00</i>
Coffee, candies, peanuts	3,000.00
Accommodation (Hostel (800/room x 4rooms x 2 days) Apartelle (1600/room x 1 room x 2 days)	9,600.00
TOTAL	P 165,500.00 <i>162,900.00</i>

**Charge to: Curriculum Development*

Prepared by:

[Signature]
MA. RACHEL KIM L. AURE
Director, Instruction and Evaluation

Availability of funds:

[Signature]
LOUELLA C. AMPAC
Director of Finance

Approved by:

[Signature]
BEATRIZ S. BELONIAS
VP for Academic Affairs

PROGRAM OF ACTIVITIES

(*This should include the date, time, opening, closing and the topics to be discussed)

June 7, 2023 (Wednesday) – Arrival – CHEDRO-8 | 13 pax

June 8 – 9, 2023 (Thursday and Friday) – **Attach program**

CHED-Region VIII Site Visit

June 8 – 9, 2023 (Thursday –Friday)
9:00 AM, RDE Hall

Day 1: June 8, 2023 (Thursday)

Time	Topic	Resource Speaker
8:00 AM	Registration	
9:00 AM	Prayer	
	Philippine National Anthem	
	Welcome Message	Dr. Edgardo E. Tulin <i>VSU President</i>
	Short Message	Dr. Maximo C. Aljibe <i>Director, CHEDRO VIII</i>
	Objectives and Mechanics of the Evaluation	Head, Evaluation Team
	Document Review Interview & Ocular Inspection	Evaluation Team

Day 2: June 9, 2023 (Friday)

8:00 AM.	Continuation of Evaluation	
1:00 PM	Message	Dr. Beatriz S. Belonias <i>VP for Academic Affairs</i>
2:00 PM	Exit Conference	
	Presentation of Results	CHED Focal Person Head, Evaluation Team
	Response	Dr. Edgardo E. Tulin <i>VSU President</i>
	Closing Message	Dr. Aleli A. Villocino <i>VP for Student Affairs and Services</i>
	VSU Hymn	