

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: **Planning and Infrastructure Project Development and Monitoring Office**

Project Code: **PIPDMO-2025**

Purpose: **for office use**

Total Budget : **100,000.00**


Funding : **GF-MOOE**

PPMP #: **232-5-1994-2025-1-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Keyboard And Mouse Combo Bundle, USB powered	4	set	600.00	2,400.00				4								
UPS, 1000 VA	1	unit	3,000.00	3,000.00				1								
All-in-One Ink Tank Printer Wi-Fi Duplex with ADF	1	unit	21,000.00	21,000.00					1							
Desktop System Unit Only Intel (Gen i5), Assembled	1	unit	26,500.00	26,500.00					1							
Microsoft Office 2021 Professional Plus Perpetual License	1	unit	7,000.00	7,000.00				1								
Sub-Total				59,900.00												
Laboratory Equipment																
Layer Metal Rack Boltless Angle Heavy Duty Steel Rack Metal Shelf Stainless Rack Metal Organizer	2	pcs	2,000.00	4,000.00					2							
Sub-Total				4,000.00												
Office Supplies																
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00				5								
Wall Clock	1	pc	800.00	800.00					1							
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	2	pcs	200.00	400.00					2							
Alchol, Isopropyl, 70% solution, 500mL, pump type	5	btls	250.00	1,250.00				5								
Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	1	pcs	1,500.00	1,500.00				1								
Date stamp, 10 years advance or more	1	pcs	195.00	195.00					1							
Received Stamp with Office Name	1	unit	500.00	500.00					1							
Stapler, HD No.35	1	pc	400.00	400.00					1							

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Bond, A4, S-24, 80 gsm	26	reams	289.00	7,514.00				26								
Paper, Bond, A3, S-24, 80 gsm	5	reams	580.00	2,900.00				5								
Sub-Total				16,034.00												
Grand Total				79,934.00												

Prepared by: 
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Submitted by: 
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Unit Head/Project Leader

{{-- Date: **02/13/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies