

- ☒ Original PPMF  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2023**



Unit/Office/Dep't/Div: **Institute of Human Kinetics**  
 Project Code: **IHK Athletic Fee Pageant**  
 Purpose: **Food and Accommodation for Pageant Guest**

Total Budget : **60,400.00**  
 Funding : **STF**  
 PPMF #: **20-1-897-2023-8-0-31**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Accommodation</b>																
Room Accommodation	20	person	1,500.00	30,000.00										20		
<b>Sub-Total</b>				<b>30,000.00</b>												
<b>Food &amp; Food Ingredients</b>																
Meals (Dinner) Buffet Style	40	person	200.00	8,000.00										40		
Lunch (Buffet Style) Menu#1	40	person	200.00	8,000.00										40		
Breakfast (Buffet Style) #1	40	person	200.00	8,000.00										40		
Snacks (PM)	40	person	80.00	3,200.00										40		
Snacks AM (#2)	40	packs	80.00	3,200.00										40		
<b>Sub-Total</b>				<b>30,400.00</b>												
<b>Grand Total</b>				<b>60,400.00</b>												

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Noted by: **CHARIS B. LIMBO RIVERA**  
Unit Head/Project Leader

Noted By: **ALICIA M. FLORES**  
Head, Budget Office

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Date: **09/27/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMF for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies