

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0831-58659

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Office of the Head for General Services**

Project Code: **GSO-2023**

Purpose: **Office use**

Total Budget : **225,000.00**

Funding : **GF-MOOE**

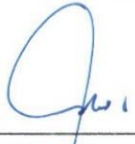
PPMP #: **172-5-2220-2023-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardwares																
Rainboots, Size: 8 (Men), Black	5	pair	365.00	1,825.00	5											
Rainboots, Size: 9 (Men), Black	5	pair	400.00	2,000.00	5											
Sub-Total				3,825.00												
IT Supplies and Equipment																
Ink, Epson, genuine (C) T664, 70 ml	7	pieces	350.00	2,450.00	7											
Ink, Epson, genuine (M) T664, 70 ml	7	pieces	350.00	2,450.00	7											
Ink, Epson, genuine, (Y) T664, 70 ml	7	pieces	350.00	2,450.00	7											
Ink, Epson, genuine, (BK) T664, 70 ml	7	pieces	350.00	2,450.00	7											
Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	1	unit	11,000.00	11,000.00	1											
Sub-Total				20,800.00												
Laboratory Supplies																
Bleach, liquid, 99.9% antibac, 1 gallon	10	gallon	450.00	4,500.00	10											
Utility Gloves, Rubber, Large, Non-Sterile	6	pair	140.00	840.00	6											
Sub-Total				5,340.00												
Office Supplies																
Nylon, #300, for grass cutter	50	kl	450.00	22,500.00	50											
Alcohol, Ethyl, 70% solution, 500mL	15	btls	125.00	1,875.00	15											
Paper, Bond, A4, S-24, 80 gsm	35	reams	289.00	10,115.00	35											
Paper, Bond, Long, S-24, 80 gsm	15	reams	328.00	4,920.00	15											
Paper, Bond, Short, S-24, 80 gsm	5	reams	277.00	1,385.00	5											
Folder, File, Long, 14pts, White	35	piece	10.00	350.00	35											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00	5											
Pen, Highlighter, orange	2	pieces	46.00	92.00	2											
Pen, Sign, .5mm, Gel-type, Blue	10	piece	35.00	350.00	10											
Transparent Tape (1")	2	rolls	25.00	50.00	2											
Sign Here Sticky Notes	25	pack	59.00	1,475.00	25											
Stapler, HD No.35	1	pc	350.00	350.00	1											
Staple Wire, #35	3	boxes	30.00	90.00	3											
Staple wire remover, Plier type, Metal	1	piece	100.00	100.00	1											
Binder Clip, 2-inch, 12 pcs/box	1	boxes	100.00	100.00	1											
Binder Clip, 1.5", black	15	pcs	7.50	112.50	15											
Binder Clip, 2", black	15	pcs	8.50	127.50	15											
Record Book, 200 Pages	2	piece	90.00	180.00	2											
Correction Tape, 8m x 5mm wide	2	pc	40.00	80.00	2											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	10	pcs	195.00	1,950.00	10											
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	1	pcs	300.00	300.00	1											
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	2	pcs	240.00	480.00	2											
Glue, Multi-Purpose, White, at least 130g (118mL)	1	btls	78.00	78.00	1											
Broom, Stick Broom, Tukog	8	pc	35.00	280.00	8											
Detergent Soap, Powder, 500g	4	packs	60.00	240.00	4											
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	10	pcs	192.00	1,920.00	10											
Dust pan, plastic, stand-up handle, large	10	pc	140.00	1,400.00	10											
Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	10	pack	56.00	560.00	10											
Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black	5	pack	85.00	425.00	5											
Muriatic Acid concentrated scented	5	gal	350.00	1,750.00	5											
Water Dipper (Tabo)	10	pc	45.00	450.00	10											
Plastic pail, 15 liter capacity	10	pcs	250.00	2,500.00	10											
Soft Broom (Tambo) 200g minimum, heavy duty	5	pcs	220.00	1,100.00	5											
Fabric Conditioner, 1L, any scent	5	btls	415.00	2,075.00	5											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Soap, Detergent, Bar, at least 350g, any scent	5	bar	38.00	190.00	5											
Soap, hand, liquid, 250 ml	5	btls	135.00	675.00	5											
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00	5											
Hand Sprayer, plastic, 300 ml cap.	8	pieces	150.00	1,200.00	8											
Toilet Bowl Cleaner, at least 1 liter	8	btl	250.00	2,000.00	8											
Alcohol, Ethyl, 75% solution, 1 gallon	2	gallon	480.00	960.00	2											
Cutter, Big, Plastic (Ordinary), w/ lock	1	pcs	30.00	30.00	1											
Envelope, Expanding, with garter tie, brown, long	5	pc	15.00	75.00	5											
Eraser, whiteboard, magnetic flannel	1	pc	60.00	60.00	1											
Index Tab, PVC self adhesive 6" x 1", 25pcs/box	5	set	78.00	390.00	5											
Ink, for stamp pad, violet, 30mL, w/ applicator	2	btls	35.00	70.00	2											
Paper, Photo, high gloss, A4, 230G, 20 shts/pack	1	pack	250.00	250.00	1											
Floor Mop	3	pieces	250.00	750.00	3											
Date stamp, 10 years advance or more	1	pcs	195.00	195.00	1											
Stamping Pad size 4	1	pieces	134.00	134.00	1											
Stamping Pad size 2	1	pieces	155.00	155.00	1											
Stick Broom (tingting) 6" from the top, approx 370 pcs	6	piece	40.00	240.00	6											
Sub-Total				68,074.00												
Grand Total				98,039.00												

Prepared by: 
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Date: 08/31/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies