

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0115-169657

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Office of the Director for Innovation**

Project Code: **Innovation.2023**

Purpose: **For office use.**

Total Budget : **550,000.00**


Funding : **GF-MOOE**


PPMP #: **163-5-831-2024-0-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Snacks AM	250	set	80.00	20,000.00					70	30	40	30	25	30	25	
Snacks PM	90	packs	80.00	7,200.00							40		25		25	
Lunch Buffet Style	160	person	250.00	40,000.00					70		40		25		25	
Sub-Total				67,200.00												
IT Supplies and Equipment																
Laser Printer Color (Print, Copy, Scan), with 5" LCD, Ethernet and WiFi Capable	1	unit	25,000.00	25,000.00				1								
Laptop, AMD Ryzen 5 4500U, 14" FHD	1	unit	45,000.00	45,000.00				1								
Ink, Epson 003,Genuine Black 65mL	8	btl	350.00	2,800.00				8								
Ink, EPSON 003,Genuine Cyan 65mL	4	btl	350.00	1,400.00				4								
Ink, EPSON 003,Genuine Magenta 65mL	4	btl	350.00	1,400.00				4								
Ink, EPSON 003,Genuine Yellow 65mL	4	btl	350.00	1,400.00				4								
Sub-Total				77,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00			20									
Sign pen, 0.5mm ball needle point, Blue color, Liquid Gel Ink	20	pieces	90.00	1,800.00			20									
Gel Ink Sign Pen 0.5, blue	30	pcs	30.00	900.00			30									
Pen, Highlighter, yellow	10	pieces	45.00	450.00			10									
Specialty Paper, A4, Ivory	10	pack	500.00	5,000.00			10									
Sub-Total				13,930.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				158,130.00												

Prepared by: 
MARIA LOUELLA C. TAMBIS

Noted by: 
ALAN B. LORETO
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
Head, Budget Office

Date: **01/15/2024**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies