

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0115-169579

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Dean of Students Office**
 Project Code: **SSGAO-24(Honors and Awards)**
 Purpose: **Honors and Awards Convocation**

Total Budget : **150,000.00**

Funding : **STF**

PPMP #: **246-1-1551-2024-0-0-22**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Accommodation																
Accommodation	1	unit	1,200.00	1,200.00			1									
Sub-Total				1,200.00												
Food & Food Ingredients																
Meals (Breakfast) Buffet Style	2	packs	200.00	400.00			2									
Packed Meals (Lunch) Menu#1	102	pack	200.00	20,400.00			102									
Packed Meals (Dinner) Menu#1	2	packs	200.00	400.00			2									
Snacks AM	1445	set	80.00	115,600.00			1445									
Sub-Total				136,800.00												
Office Supplies																
Plaque, Customized	1	pieces	1,500.00	1,500.00			1									
Sub-Total				1,500.00												
Printing Services																
Tarpaulin printing (4ft. x 8ft.)	2	piece	960.00	1,920.00			2									
Sub-Total				1,920.00												
Transportation																
Transportation of the Judges (VSU - Ormoc - Diesel and overtime pay of the Driver)	2	pc	1,000.00	2,000.00			2									
Sub-Total				2,000.00												
Grand Total				143,420.00												

Prepared by: JUNARD C. GUCELA

Noted by: CHONA A. BRIT
Unit Head/Project Leader

Noted By: ALICIA M. FLORES
Head, Budget Office

Date: 01/15/2024

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

Subject to availability of funds upon Purchase Request (PR)