



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2021

Unit/Office/Dept/Div: Director for General Services

Project Code: PPES

Total Budget : 75,000.00

Funding : GF


[illegible]



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Electric drill	1	sets	2,646.00	2,646.00	1											
<b>Sub-Total</b>				<b>2,646.00</b>												
<b>Office Supplies and Materials</b>																
Battery, Rechargeable size AA, (2 pcs/packet)	4	pack	150.00	600.00	4											
Board, Illustration 30" x 40" all white	1	pieces	102.00	102.00	1											
Book, Record 500 pp w/Official Record Book printing	5	pieces	98.10	490.50	5											
Eraser, whiteboard,	1	pieces	10.00	10.00	1											
Paper, Bond short 8 x 11 S-16, good qlty	5	reams	95.00	475.00	5											
Paper, Bond long 8 x 13 S-16 good qlty	5	reams	110.00	550.00	5											
Marking Pen, for whiteboard, black, Stabilo	5	pieces	27.15	135.75	5											
Paper, Bond Premium grade, A-4 size, 70 gsm	5	reams	131.90	659.50	5											
BLUE BALLPEN	1	boxes	60.00	60.00	1											
<b>Sub-Total</b>				<b>3,082.75</b>												
<b>Grand Total</b>				<b>66,978.75</b>												

Prepared by:   
**MARIO C. BANTUGAN**

Noted by:   
**MARIO LILIO P. VALENZONA**  
Unit Head/Project Leader

Funds Available:   
**MYRNA S. PANCITO**  
Head, Budget Office 76 815

Date: **08/05/2020**

\*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies