

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-1108-74201

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: **Department of Teacher Education**
 Project Code: **Extension 66 I can do it**
 Purpose: **Meals, Supplies and Travel expenses**


Total Budget : **30,000.00**
 Funding : **GF-MOOE**
 PPMP #: **56-5-1599-2022-10-0-5**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Packed Meals for Lunch (150.00)	70	packs	150.00	10,500.00											70	
Snacks AM (50.00)	70	set	50.00	3,500.00											70	
Snacks PM (50.00)	70	packs	50.00	3,500.00											70	
Sub-Total				17,500.00												
Office Supplies																
Cartolina, US, White, at least 160gsm	5	pcs	14.00	70.00											5	
Cartolina, US, Yellow, at least 160gsm	5	pcs	14.00	70.00											5	
Tape, Masking, 1" x 25 yards	2	rolls	48.00	96.00											2	
Pen, Permanent Marker, black, broad tip	10	pieces	60.00	600.00											10	
Ink, Refill, for Permanent Marker, Black, 30mL	2	btls	115.00	230.00											2	
Paper, Specialty 200gsm 8-1/2x11, 10s, Cream	30	packs	38.00	1,140.00											30	
Paper, Manila	10	pcs	6.00	60.00											10	
Scissors, 6" heavy duty, good quality	5	piece	68.00	340.00											5	
Stapler, HD No.35	2	pc	350.00	700.00											2	
Cartolina, US, Light Blue, at least 160gsm	5	pcs	14.00	70.00											5	
Cartolina, US, Pink, at least 160gsm	5	pcs	14.00	70.00											5	
Cartolina, US, Orange, at least 160gsm	5	pcs	14.00	70.00											5	
Pen, Ball, blue	20	pieces	10.00	200.00											20	
Ink, for stamp pad, violet, 30mL, w/ applicator	2	btls	35.00	70.00											2	
Paper, Bond, A4, S-24, 80 gsm	5	reams	289.00	1,445.00											5	
Folder, File, Long, 14pts, White	50	piece	10.00	500.00											50	

General Description	Quantity	Unit	UnitCost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sticky Note, 3 x 5, Yellow	2	pads	150.00	300.00											2	
Sub-Total				6,031.00												
Vehicle Supplies																
Diesel fuel	40	liters	84.00	3,360.00											40	
Sub-Total				3,360.00												
Grand Total				26,891.00												

Prepared by: 
MARIA PRECILLA P. BALO

Noted by: 
JOY A. BELLEN
Unit Head/Project Leader

Noted By: 
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Head, Budget Office *nt Ext. 66*

Date: 11/10/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies