

☒ Original PPM
☐ Revised (Changed items, same budget)
☐ Supplemental



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Alumni Community Relations Office**
Project Code: **ACRO-2024 Office supplies**
Purpose: **For GOOI Compliance**
Total Budget : 30,000.00
Funding : **GF-MOOE**
PPMP #: **240-5-2159-2024-0-0-1**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Wireless Access Point	1	unit	14,500.00	14,500.00	1											
Sub-Total				14,500.00												
Office Furniture & Fixture																
Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	1	pc	12,000.00	12,000.00	1											
Sub-Total				12,000.00												
Grand Total				26,500.00												

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Date: **01/15/2024**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies