

- ☒ Original PPM/P
☐ Revised (Changed items, same budget)
☐ Supplemental



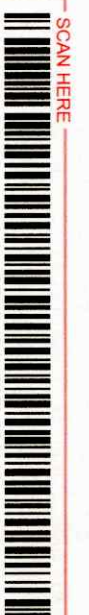
Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: **Extension Office**
Project Code: **Odex Admin - Training and Scholarship**
Purpose: **Extension Training-Workshop**

Total Budget : 68,000.00
Funding : **GF-MOOE**
PPMP #: **243-5-2869-2025-1-0-1**



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Snacks AM	56	set	80.00	4,480.00											56	
Snacks PM	56	packs	80.00	4,480.00											56	
Lunch (Buffet Style) Menu#2	56	pcs	250.00	14,000.00											56	
Breakfast	12	pcs	100.00	1,200.00											12	
Coffee, sachet, approx. 48 sticks per pack	2	packs	100.00	200.00											2	
Coffee creamer, plain, approx. 5 g, per sachets, 48 sachets per pack	2	packs	300.00	600.00											2	
Brown Sugar	2	kl	45.00	90.00											2	
Chocolate-Flavoured Malted Powder	2	packs	180.00	360.00											2	
Sub-Total																
Office Supplies																
Disposable paper cups, approx 8 oz cap., 50 pcs. per pack	5	packs	120.00	600.00											5	
Sub-Total																
Grand Total																
Grand Total																
Grand Total																

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Submitted by:
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Unit Head/Project Leader

Date: **02/29/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies