



31-2-395-2021-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: **Department of Forest Science**
Project Code: **DFS-2021**

Total Budget : **197,211.00**
Funding : **GF**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Computer Supplies																
Web Camera for PC	3	unit	2,500.00	7,500.00									1	1	1	
Desktop Computer (i5)	4	unit	45,000.00	180,000.00										4		
Desktop Microphone	3	pieces	650.00	1,950.00										3		
Sub-Total				189,450.00												
Medicines, Medical supplies																
Betadine solution	1	gallon	1,100.00	1,100.00										1		
Sub-Total				1,100.00												
Office Supplies and Materials																
Cartolina Linen white	100	pieces	15.00	1,500.00											50	50
Cartolina US green good qly	100	pieces	4.75	475.00											50	50
Cleanser, powder, Dutch/Ajax 350 gms	10	can	20.00	200.00										5		5
Corkboard, 36" x 24" x 1"	1	pieces	210.00	210.00									1			
DOMEX, lemon scent, 500 ml	10	bottles	75.60	756.00											5	5
Envelope, Expanding long blue w/garterized tie	100	pieces	12.00	1,200.00									20	30	20	30
Soap, Hand, liquid, 250 ml	20	bottles	90.00	1,800.00									5	5	10	
Soap, Detergent Powder, 500gms	10	pack	52.00	520.00										5	5	
Sub-Total				6,661.00												
Grand Total				197,211.00												

Prepared by:  **DENNIS R. PEQUE**

Noted by:  **DENNIS P. PEQUE**
Unit Head/Project Leader

Funds Available: **MYRNA S. PANCITO**
Head, Budget Office

Date: **07/30/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule of Activities (in quarters)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies	1	box	2,500.00	2,500.00												
Office Computer (PC)	4	unit	45,000.00	180,000.00												
Desktop Monitors	5	pieces	800.00	4,000.00												
Sub-Total				184,500.00												
Medical & Dental Supplies	1	gallon	1,500.00	1,500.00												
Sub-Total				1,500.00												
Office Furniture	100	pieces	10.00	1,000.00												
Office Chair	100	pieces	4.75	475.00												
Office Desk	50	pieces	10.00	500.00												
Sub-Total				1,975.00												
IT Equipment	10	pieces	25.00	250.00												
Printer	100	pieces	12.50	1,250.00												
Sub-Total				1,500.00												
Construction & Electrical Supplies	20	pieces	10.00	200.00												
Sub-Total				200.00												
Sub-Total				187,975.00												

Project Procurement Management Plan (PPMP)

Project Name: _____

Project Number: _____

Project Manager: _____

Project Start Date: _____

Project End Date: _____

Project Budget: _____

Project Status: _____

Project Description: _____

Project Objectives: _____

Project Deliverables: _____

Project Risks: _____

Project Stakeholders: _____

Project Sponsor: _____

Project Steering Committee: _____

Project Review Committee: _____

Project Approval: _____

Project Sign-off: _____

Project Close: _____