

- ☒ Original PMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PMP)
 CY 2026

END-USER/UNIT: **Visayas Socio-Economic Research and Data Analytic Center**
CHARGED TO GF-MOOE
 Project, Programs and Activities(PPAs):
 For office use

PMP #: **PMP-2026-010625-0145**
 Project Code: **Procurement 2026**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Food & Food Ingredients															
	Packed Meals for Lunch (200.00)	400 packs	80,000.00	Public Bidding	100			100			100			100		
	PM Snacks	150 set	7,500.00	NP - Small Value Procurement	75			75								
	Snacks AM	150 set	12,000.00	NP - Small Value Procurement	75			75								
	Sub-Total		99,500.00													
	Office Equipment															
	Ink, Epson 003,Genuine Black 65mL	10 btl	3,500.00	NP - Small Value Procurement	10											
	Ink, EPSON 003,Genuine Cyan 65mL	5 btl	1,750.00	NP - Small Value Procurement	5											
	Ink, EPSON 003,Genuine Magenta 65mL	5 btl	1,750.00	NP - Small Value Procurement	5											
	Ink, EPSON 003,Genuine Yellow 65mL	5 btl	1,750.00	NP - Small Value Procurement	5											

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Sub-Total		8,750.00													
	Office Equipment and Appliances															
	Air Humidifier	2 unit	6,377.60	NP - Small Value Procurement	2											
	Cordless All in One Vacuum Cleaner	1 unit	18,900.00	NP - Small Value Procurement	1											
	DSL R CAMERA	1 unit	40,000.00	Public Bidding	1											
	Paper shredder machine, heavy duty	2 pieces	24,000.00	Public Bidding	2											
	Sub-Total		89,277.60													
	Office Furniture & Fixture															
	Steel Cabinet, 4 drawers, Dark Green	2 pcs	17,000.00	Public Bidding	2											
	Sub-Total		17,000.00													
	Office Supplies															
	Alcohol, Ethyl, 70% solution, 500mL	15 blts	1,875.00	NP - Small Value Procurement	15											
	Certificate Holder (A4)	100 pcs	6,500.00	NP - Small Value Procurement	100											
	Data filer A4 Size	20 pcs	5,000.00	NP - Small Value Procurement	20											
	Paper, Bond, A4, S-24, 80 gsm	30 reams	8,670.00	NP - Small Value Procurement		30										
	Paper, Bond, Short, S-24, 80 gsm	5 reams	1,385.00	NP - Small Value Procurement		5										
	Sub-Total		23,430.00													
	Transportation															
	Van (rental- Leyte area)	2 day	12,000.00	Public Bidding	1				1							
	Sub-Total		12,000.00													
TOTAL BUDGET:			249,957.60													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PMP

Prepared by: _____


CHARISS C. VERDIDA

Submitted by: _____


CHRISTOPHER A. LLONES
Unit Head/Project Leader

Date: 01/06/2025