

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0226-181126

INDICATIVE PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

Unit/Office/Dept/Div: **Department of Biological Sciences**
 Project Code: **DBS (A.III.B.1) Indicative PPMP 2025**
 Purpose: **for APP**

Total Budget : **512,595.50**
 Funding : **GF-MOOE**
 PPMP #: **5-5-2097-2025-1-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies/Livestock																
Net bags	20	pc	20.00	400.00	20											
herbicide/weed control	2	liters	1,000.00	2,000.00	2											
Sub-Total				2,400.00												
Construction and Electrical Supplies																
Flourescent Lamp Set 40 watts, 220 volts	20	sets	400.00	8,000.00	20											
Bulb, LED, 15W	30	pieces	300.00	9,000.00	30											
Extension wire with 4 gang Universal Convenience Outlet, at least 20 meters long	10	pcs	750.00	7,500.00	10											
Gasul refill (contents only), 11 kgs	1	cylinder	1,150.00	1,150.00	1											
Transect Line 100M	2	pc	1,500.00	3,000.00	2											
Lavatory Faucets, Single	2	pcs	500.00	1,000.00	2											
Faucet, Brass (Ordinary)	2	piece	400.00	800.00	2											
Electrical Tape, Vinyl	4	rolls	75.00	300.00	4											
Electrical Wire, THHN / THWN, AWG 12 (3.5mm2), Stranded, 150 meters/box	1	boxes	6,300.00	6,300.00	1											
Electrical Wire, THHN/THW AWG 14 (2.0 mm2), Stranded Wire	1	meters	95.00	95.00	1											
(1/2" size) PVC PIPE	8	pcs	65.00	520.00	8											
Electrical PVC Clip, 20mm/ 1/2" diameter	10	pc	5.00	50.00	10											
Electrical, PVC long sweep elbow, 1/2" x 90deg	3	pcs	15.00	45.00	3											
Charging Line for Refrigeration and Airconditioning	5	pieces	55.00	275.00	5											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				38,035.00												
Food & Food Ingredients																
Packed Meals (Lunch) Menu#7	22	pack	200.00	4,400.00	22											
Packed Meals (Lunch) Menu#10	22	pack	200.00	4,400.00	22											
Snacks PM #13	22	person	80.00	1,760.00	22											
Snacks PM (#4)	22	packs	80.00	1,760.00	22											
Snacks AM (#5)	22	packs	80.00	1,760.00	22											
Snacks AM (#7)	22	packs	80.00	1,760.00	22											
Snacks AM	250	set	80.00	20,000.00	250											
Snacks PM (#1)	100	packs	80.00	8,000.00	100											
Snacks PM (#3)	100	packs	80.00	8,000.00	100											
Sub-Total				51,840.00												
Fuel & Lubricants																
Gasoline, (Unleaded)	96	L	85.00	8,160.00	96											
Sub-Total				8,160.00												
Hardware																
Freon 134 A (4kgs)	1	tank	700.00	700.00	1											
Sub-Total				700.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	30	btL	350.00	10,500.00	30											
Ink, EPSON 003,Genuine Cyan 65mL	20	btL	350.00	7,000.00	20											
Ink, EPSON 003,Genuine Magenta 65mL	20	btL	350.00	7,000.00	20											
Ink, EPSON 003,Genuine Yellow 65mL	20	btL	350.00	7,000.00	20											
Mouse, Wired, Optical, USB	4	pieces	210.00	840.00	4											
Computer Keyboard USB	3	pcs	400.00	1,200.00	3											
Master Roll for RIZO CV 3230 Rizograph Machine (CV-B4)	4	roll	2,780.00	11,120.00	4											
Drum Cartridge for Fuji Xerox DocuCentre S2011	1	pc	17,000.00	17,000.00	1											
Sub-Total				61,660.00												
Labor Services																
Repair and Maintenance of aircondition units	6	unit	1,000.00	6,000.00	6											
Sub-Total				6,000.00												
Laboratory Supplies																

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Alcohol, Ethyl, 95% (Tech)	5	liters	1,500.00	7,500.00	5											
Alcohol, Denatured	3	gallons	600.00	1,800.00	3											
Nutrient Agar, 500g Bottle	2	btl	3,000.00	6,000.00	2											
Ethanol Absolute	2	btl	2,500.00	5,000.00	2											
Lens Tissues, 25 Sheets per Booklet, 5 Booklets	1	packs	800.00	800.00	1											
Field Tape Measure 50m	2	pc	800.00	1,600.00	2											
Glass Stirring Rod 12 inch, 10mm dia.	10	pcs	450.00	4,500.00	10											
Sub-Total				27,200.00												
Medical & Dental Supplies & Equipment																
Surgical Gloves #7	5	Box of 50's	590.00	2,950.00	5											
Formalin	1	gallon	420.00	420.00	1											
Sub-Total				3,370.00												
Office Equipment																
18" STAND FAN	10	pcs	2,500.00	25,000.00	10											
Fire Extinguisher, Refill (6.5kg or 14.3lbs)	11	tank	1,430.00	15,730.00	11											
Sub-Total				40,730.00												
Office Supplies																
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	10	pack	115.00	1,150.00	10											
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	15	pack	125.00	1,875.00	15											
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00	20											
Paper, Bond, Long, S-20, 70 gsm	20	reams	286.00	5,720.00	20											
Paper, Bond, Short, S-24, 80 gsm	15	reams	277.00	4,155.00	15											
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	10	tubes	220.00	2,200.00	10											
Bathroom Deodorizer, with holder, at least 100g, any scent	20	pcs	80.00	1,600.00	20											
Broom, Plastic, with long steel handle (approx. 140cm), for ceiling	5	pcs	420.00	2,100.00	5											
Broom, Soft (Tambo), Large, Heavy Duty	10	pcs	250.00	2,500.00	10											
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	2	unit	530.00	1,060.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Chalk, White, Dustless, 100 pcs/box	3	boxes	75.00	225.00	3											
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	20	boxes	25.00	500.00	20											
Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	20	boxes	75.00	1,500.00	20											
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	5	box of 50's	30.00	150.00	5											
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	5	boxes	20.00	100.00	5											
Correction Tape, 8m x 5mm wide	5	pc	40.00	200.00	5											
Cutter, Big, Plastic (Ordinary), w/ lock	3	pcs	30.00	90.00	3											
Soap, Detergent, Liquid, 1 gal, any scent	2	gal	400.00	800.00	2											
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	150.00	750.00	5											
Soap, Dishwashing, Liquid, 250mL	10	btls	150.00	1,500.00	10											
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	2	pcs	250.00	500.00	2											
Dust pan, plastic, stand-up handle, large	5	pc	140.00	700.00	5											
Duster, Feather	3	pcs	56.00	168.00	3											
Envelope, Document, Brown, 150 lbs, Long	20	pc	7.00	140.00	20											
Envelope, Document, Brown, 150 lbs, Short	20	pc	5.00	100.00	20											
Envelope, Expanding, Plastic, Long	20	pc	54.00	1,080.00	20											
Envelope, Expanding, with garter tie, brown, long	20	pc	20.00	400.00	20											
Eraser, whiteboard, magnetic flannel	8	pc	75.00	600.00	8											
Eraser, Rubber, high quality	5	pc	45.00	225.00	5											
Fastener, Paper, plastic, 50 sets/box	5	boxes	40.00	200.00	5											
Foil, Aluminum, 16m x 30cm (approx. 260g)	3	boxes	400.00	1,200.00	3											
Folder, File, Long, 14pts, White	20	piece	10.00	200.00	20											
Folder, Pressboard, US, Green, Long	40	pcs	35.00	1,400.00	40											
Glue Gun, Big (approx. 7x18x 28cm)	2	pcs	355.00	710.00	2											
Glue Stick, All-purpose, at least 21g	5	pcs	55.00	275.00	5											
Glue Stick, Big, for Glue Gun	10	pieces	10.00	100.00	10											
Glue, Multi-Purpose, White, at least 130g (118mL)	5	btls	78.00	390.00	5											
Hand Towel, cloth, cotton, 12 pcs/pack	2	pack	300.00	600.00	2											
Ink, Refill, for Whiteboard Marker, Blue, 30mL	5	btls	165.00	825.00	5											
Match, 10 pcs set	2	pack	65.00	130.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Multi-Insect Killer Spray, 600mL	2	tubes	700.00	1,400.00	2											
Paper, Mimeo, WW, Long, S-18	20	reams	218.00	4,360.00	20											
Pen, Permanent Marker, blue, fine tip	10	pieces	60.00	600.00	10											
Pen, Highlighter, yellow	5	pieces	45.00	225.00	5											
Pen, Sign, .5mm, Gel-type, Blue	30	piece	35.00	1,050.00	30											
Pen, Whiteboard Marker, blue,	20	pieces	50.00	1,000.00	20											
Pin, Push, hammerhead type, asstd colors 50s/pack	5	boxes	35.00	175.00	5											
Puncher, 2 holes, heavy duty	2	pieces	315.00	630.00	2											
Rag, (for cleaning & wiping)	10	pieces	5.00	50.00	10											
Record Book, Big, 300 pages	5	pcs	150.00	750.00	5											
Ring Binder, plastic, 38mm , 1-1/2" black	10	pieces	55.00	550.00	10											
Rubber sponge, round	10	pieces	13.00	130.00	10											
Ruler, Plastic, 24"	4	pieces	35.00	140.00	4											
Scissors, 8" heavy duty, good quality	5	pieces	75.00	375.00	5											
Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	4	pack	85.00	340.00	4											
Stapler, HD No.35	4	pc	400.00	1,600.00	4											
Stick Broom (tingting) 6" from the top, approx 370 pcs	10	piece	40.00	400.00	10											
Tape Dispenser, 1" tape, big core, any color	2	pcs	115.00	230.00	2											
Tape, Double Sided, 2" x 10m	5	rolls	120.00	600.00	5											
Tape, Double Sided, 1" x 10m	5	rolls	45.00	225.00	5											
Tape, Duct, 2" x 25m, Black/Grey	5	rolls	180.00	900.00	5											
Tape, Foam, Double Sided, 1" x 5m	5	rolls	100.00	500.00	5											
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00	5											
Tape, Masking, 2" x 25 yards	5	rolls	95.00	475.00	5											
Tape, Masking, 3" x 25 yards	5	rolls	143.00	715.00	5											
Tape, Packaging, 2" x 100 yards, Clear	3	rolls	75.00	225.00	3											
Tape, Transparent, 12mm x 50m	10	rolls	68.00	680.00	10											
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00	10											
Toilet Brush with Holder	2	set	180.00	360.00	2											
Wax, Floor, paste type, colorless, 450g/can	5	cans	170.00	850.00	5											
Super Adhesive Glue, clear	5	tubes	40.00	200.00	5											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	5	gallon	300.00	1,500.00	5											
Floor Mop	2	pieces	300.00	600.00	2											
Alcohol, Ethyl, 70% solution, 1 gallon	5	gallons	600.00	3,000.00	5											
Curtain Wood Rod	13	pcs	800.00	10,400.00	13											
Pen, Ball, red	20	pieces	10.00	200.00	20											
Staple Wire, #10	10	boxes	15.00	150.00	10											
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	5	boxes	150.00	750.00	5											
Gas Lighter Igniter Refillable Butane Gas Lighters Multi-purpose for Kitchen	2	pcs	80.00	160.00	2											
Inking Nozzle, Part # 042-17150-103 (Riso CV3230)	1	pc	1,435.50	1,435.50	1											
Ink Pump Unit, Part# 042-17151-509 (Riso CV3230)	1	pc	4,692.00	4,692.00	1											
15 pcs door knob	15	pc	1,300.00	19,500.00	15											
Pencil, #2, Medium, Yellow, 12pcs/box	5	Box of 12's	120.00	600.00	5											
Sub-Total				108,900.50												
Repair and Maintenance Services																
Repair & Maintenance of Microscopes	20	pc	3,500.00	70,000.00	20											
Sub-Total				70,000.00												
Textile																
Curtain 3 in 1	72	sets	1,300.00	93,600.00	72											
Sub-Total				93,600.00												
Grand Total				512,595.50												

Prepared by: _____

ALMA GOFREDO

Submitted by: _____

ANALYN M. MAZO

Unit Head/Project Leader

{{-- Date: **02/26/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies