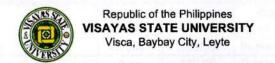
☑ Original PPMP
Revised (Changed items, same budget)
Supplemental





## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2024

END-USER/UNIT: Physical Plant Office

CHARGED TO GF-MOOE

Project, Programs and Activities(PPAs): 2025 Early Procurement PPO Office Supplies PPMP #:

PPMP-2024-101124-0527

Project Code: PPO Office Supplies - 2025

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement		Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
	Office Equipment																
	Bottom Loading Water Dispenser	1 pc	14,500.00	Public Bidding		MA-								1			
1	Sub-Total		14,500.00											102			
	Office Equipment and Appliances			Device succession													
	Vacuum Cleaner	1 unit	• 12,500.00	Public Bidding										1	9		
	Sub-Total		12,500.00				54										
	Office Supplies			1													
	Calculator, desktop-type, 12 digits, 2-way power, plastic keys	1 unit	1,000.00	Public Bidding										1			
	File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	3 pieces	1,104.00	Public Bidding	_								62-20	3			
	Time Card for COMIX Time Recorder machine	9 pack of 100's	2,700.00	Public Bidding										9			
	Approved Stamp with Date Line and Signature Line (BLUE)	2 pcs	640.00	Public Bidding										2			
	23L Automatic Paper Shredder Machine	1 unit	10,000.00	Public Bidding										1			
	Received Stamp (Self Inking)	1 pc	200.00	Public Bidding						41				1			
	Paper, Bond, A3, S-24, 80 gsm	5 reams	2,900.00	NP - Agency to Agency								/		5			
	Paper, Bond, Long, S-24, 80 gsm	10 reams	3,280.00	NP - Agency to Agency										10			

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Broom, Soft (Tambo), Large, Heavy Duty	6 pcs	1,500.00	Public Bidding								010.0		6		
	Wall Clock	1 pc	800.00	Public Bidding										1		
	Liquid Hand Soap, 500 ml.	15 btls	1,800.00	Public Bidding			MPT							15		
	Dishwashing Liquid Soap, Refill 350ml	10 pack	1,500.00	Public Bidding										10		
	2-in-1 Air Cooler and Tower Fan	2 unit	16,000.00	Public Bidding										2		
	Sub-Total		43,424.00													
	Office Supplies and General Merchandise Products															
traces in	Oven Toaster	1 pcs	1,500.00	Public Bidding					PP	FR	PI		20/30	1	27	
Leura I	Sub-Total		1,500.00						Pin	ar Lo	fail Ph	o em	er Sug	en lean	10.4	
	TOTAL BUDGET:		71,924.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:

ALFE MAE ANN E. MARINAY

Submitted by:

MARLON G. BURLAS Unit Head/Project Leader

Date: 10/14/2024