

OFFICE OF THE HEAD OF BUDGET

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 053 563 7189; Local 1009 Email: budget@vsu.edu.ph Website: www.vsu.edu.ph

ADVICE OF SUB-ALLOTMENT

Major Final Output: GASS

Dept./Office/Center: OFFICE OF THE DIRECTOR FOR FINANCIAL MANAGEMENT

The following allotments are made available in support to programs and projects for the Calendar Year 2021. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

 Supplies
 63,700.93

 Travel
 14,953.27

 Semi-Expendable Supplies
 9,345.80

Other Professional Expense Repair and Maintenance

Fuel 12,000.00

Representation Expense

Other MOOE

Other General Services

TOTAL 100,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

MYRNA S. PANCITO ...

Head of the Budget Office

Noted By:

LOUELLA C. ÁMPAC

Financial Management Director