

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PPMP-2023-0815-138197

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Dean of Students Office**

Project Code: **DSO-Office of Student Welfare Services 2024**

Purpose: **OFFICE SUPPLIES**

Total Budget : **48,799.13**

Funding : **GF-MOOE**

PPMP #: **246-5-1551-2024-7-0-2**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Furniture & Fixture																
Office Steel Rack Shelves, 5 Layers	1	unit	10,000.00	10,000.00								1				
Sub-Total				10,000.00												
Office Supplies																
Data Filer, Big size, Legal	25	pieces	500.00	12,500.00								25				
Paper, Bond, A4, S-24, 80 gsm	5	reams	289.00	1,445.00								5				
Folder, Ordinary, A4	500	pcs	7.00	3,500.00								500				
Ink, Epson Premium Dye Ink, 1 liter, Cyan	1	btls	1,700.00	1,700.00								1				
Ink, Epson Premium Dye Ink, 1 liter, Yellow	1	btls	1,700.00	1,700.00								1				
Ink, Epson Premium Dye Ink, 1 liter, magenta	1	btls	1,700.00	1,700.00								1				
Ink, Epson Premium Dye Ink, 1 liter, black	1	btls	1,700.00	1,700.00								1				
Sub-Total				24,245.00												
Grand Total				34,245.00												

Prepared by:
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Noted by:
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Unit Head/Project Leader

Noted By:
ALICIA M. FLORES
Head, Budget Office *5th-24*

Date: **08/15/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies