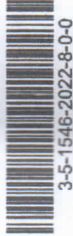




Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



3-5-1546-2022-8-0-0

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Department of Agronomy

Project Code: A.iii.b.i

Purpose: For Office and IT Supplies

Total Budget : 175,000.00

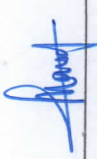
Funding : GF-MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fertilizers/Pesticide																
Herbicide, glyphosate 1 kg	2	kl	800.00	1,600.00									2			
Sub-Total				1,600.00												
Hardwares																
LED Bulb, 13 watts, 87% Energy Saving	70	pcs	188.00	13,160.00									70			
Sub-Total				13,160.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	5	btl	350.00	1,750.00									5			
Ink, EPSON 003, Genuine Magenta 65mL	5	btl	350.00	1,750.00									5			
Ink, EPSON 003, Genuine Cyan 65mL	5	btl	350.00	1,750.00									5			
Ink, EPSON 003, Genuine Yellow 65mL	5	btl	350.00	1,750.00									5			
Ink, Epson, genuine (C) T664, 70 ml	10	pieces	350.00	3,500.00									10			
Ink, Epson, genuine (M) T664, 70 ml	10	pieces	350.00	3,500.00									10			
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00									10			
Ink, Epson, genuine, (Y) T664, 70 ml	10	pieces	350.00	3,500.00									10			
External Hard Disk Drive (Portable, 4TB), USB 3.1	1	unit	7,000.00	7,000.00									1			
Sub-Total				28,000.00												
Office Supplies																
Alcohol, Ethyl, 70% solution, 500mL	30	btl	125.00	3,750.00									30			
Alcohol, Isopropyl, 70% solution, 500mL	5	btl	140.00	700.00									5			
Bathroom Deodorizer, with holder, at least 100g, any scent	10	pcs	60.00	600.00									10			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00									10			
Cartolina, US, Blue, at least 160gsm	10	pcs	14.00	140.00									10			
Cartolina, US, Green, at least 160gsm	10	pcs	14.00	140.00									10			
Cartolina, US, Light Blue, at least 160gsm	10	pcs	14.00	140.00									10			
Cartolina, US, Light Green, at least 160gsm	10	pcs	14.00	140.00									10			
Cartolina, US, Neon Blue, at least 160gsm	10	pcs	14.00	140.00									10			
Cartolina, US, Neon Gold, at least 160gsm	10	pcs	14.00	140.00									10			
Cartolina, US, Neon Green, at least 160gsm	10	pcs	14.00	140.00									10			
Cartolina, US, Neon Orange, at least 160gsm	10	pcs	14.00	140.00									10			
Cartolina, US, Neon Pink, at least 160gsm	10	pcs	14.00	140.00									10			
Chlorine Granules, 1kg/pack	10	pcs	14.00	140.00									10			
Cleaner, Glass, 500mL, any scent	5	packs	85.00	425.00									5			
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	3	btls	198.00	594.00									3			
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	10	box	30.00	300.00									10			
Soap, Dishwashing, Liquid, 250mL	15	boxes	14.00	210.00									15			
Soap, hand, liquid, 250 ml	10	btls	150.00	1,500.00									10			
Duster, Feather	3	btls	135.00	405.00									3			
Fastener, Paper, plastic, 50 sets/box	5	pcs	56.00	280.00									5			
Folder, File, Long, 14pts, White	5	boxes	38.00	190.00									5			
Folder, Ordinary, A4	50	piece	10.00	500.00									50			
Folder, Sliding, Plastic, w/ Binder, A4, Transparent	50	pcs	7.00	350.00									50			
Folder, Expanded, Long (Light Blue)	100	piece	10.00	1,000.00									100			
Folder, Sliding, Plastic, w/ binder, Long, transparent	50	pcs	20.00	1,000.00									50			
Sticky Note, 2 x 3, Yellow	50	pcs	10.00	500.00									50			
Sticky Note, 3 x 3, Yellow	5	pads	79.00	395.00									5			
Sticky Note, 3 x 4, Yellow	5	pads	84.00	420.00									5			
Paper, Bond, A4, S-24, 80 gsm	5	pads	140.00	700.00									5			
Paper, Bond, Long, S-24, 80 gsm	140	reams	289.00	40,460.00									140			
Pen, Permanent Marker, blue, broad tip	10	reams	328.00	3,280.00									10			
Pen, Sign, .5mm, Gel-type, Blue	5	pieces	60.00	300.00									5			
Pen, Ball, blue	15	piece	35.00	525.00									15			
Masking Tape, 1"	100	pieces	10.00	1,000.00									100			
	10	rolls	60.00	600.00									10			

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Envelope, Expanding, Plastic, Long	10	pc	54.00	540.00									10			
Envelope, Expanding, with garter tie, green, long	10	pc	15.00	150.00									10			
Envelope, Expanding, plastic, A4	10	pc	59.00	590.00									10			
Envelope, brown, ordinary, A4 size	20	pcs	10.00	200.00									20			
Envelope, Mailing, white, long, 500pcs/box	1	box	395.00	395.00									1			
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00									5			
Staple Wire, #10	10	boxes	11.00	110.00									10			
Staple Wire, #35	10	boxes	30.00	300.00									10			
Soap, Detergent, Powder, 1 kilo/pack, any scent	15	kl	105.00	1,575.00									15			
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	20	boxes	20.00	400.00									20			
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	20	boxes	28.00	560.00									20			
Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	20	boxes	46.00	920.00									20			
Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	20	boxes	70.00	1,400.00									20			
Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	20	boxes	13.00	260.00									20			
Muriatic Acid concentrated scented	2	gal	350.00	700.00									2			
Ring Binder, plastic, 10mm, 3/8" black	5	pieces	10.00	50.00									5			
Ring Binder, plastic, 14mm, 9/16" black	5	pieces	15.00	75.00									5			
Ring Binder, plastic, 22mm, 7/8" black	5	pieces	27.00	135.00									5			
Ring Binder, plastic, 14mm, 5/8" black	5	pieces	18.00	90.00									5			
Ring Binder, plastic, 8mm, 5/16" black	5	pieces	8.00	40.00									5			
Ring Binder, plastic, 20mm, 3/4" black	5	pieces	22.00	110.00									5			
Ring Binder, plastic, 38mm , 1-1/2" black	5	pieces	46.00	230.00									5			
Ring Binder, plastic, 51mm 2" black	5	pieces	55.00	275.00									5			
Ring Binder, plastic, 12mm, 1/2" black	5	pieces	12.00	60.00									5			
Ring Binder, plastic, 6mm, 1/4" black	5	pieces	8.00	40.00									5			
Ring Binder, plastic, 25mm ,1" black	5	pieces	30.00	150.00									5			
Sub-Total				72,879.00												
Grand Total				115,639.00												

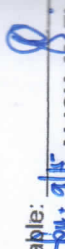
Prepared by:


MILESA C. MARSADO

Noted by:


ULYSSES A. CAGASAN
Unit Head/Project Leader

Funds Available:


ALICIA M. FLORES
Head, Budget Office

Date: 09/09/2021

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies