

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0809-136579

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Institute of Human Kinetics**
 Project Code: **IHK 2024 Supplies and Materials**
 Purpose: **For IHK use**

Total Budget : **175,000.00**
 Funding : **GF-MOOE**
 PPMP #: **20-5-897-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardware																
Bulb, LED, 20 Watts	20	pc	400.00	8,000.00	20											
Paint, Latex Flat, White	15	gallon	800.00	12,000.00	15											
Plywood, Marine, 1/4"(thickness) x 4' x 8'	10	piece	580.00	5,800.00	10											
Sub-Total				25,800.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00	5											
Epson 001 ink, Yellow, Genuine	5	btls	350.00	1,750.00	5											
Epson 001 ink, Magenta, Genuine	5	btls	350.00	1,750.00	5											
Epson 001 ink, Cyan, Genuine	5	btls	350.00	1,750.00	5											
Epson 001 ink, Black, 127ml, Genuine	10	btls	600.00	6,000.00	10											
Sub-Total				18,250.00												
Office Equipment																
Laminator Machine, A3	1	unit	5,000.00	5,000.00	1											
Sub-Total				5,000.00												
Office Supplies																
Alcohol, Ethyl, 70% solution, 500mL	40	btls	125.00	5,000.00	40											
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	40	pack	115.00	4,600.00	40											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Chalk, Colored, Dustless, 12 pcs/box	5	boxes	30.00	150.00	5											
Record Book, Big, 500 pages	5	pcs	115.00	575.00	5											
Cleanser, Powder, 500g, any scent	20	btls	76.00	1,520.00	20											
Puncher, Heavy Duty	2	pieces	450.00	900.00	2											
Floor mop with bucket, microfiber spin rotating 360	5	pc	1,500.00	7,500.00	5											
Folder, File, Long, 14pts, White	200	piece	10.00	2,000.00	200											
Glue, Multi-Purpose, White, at least 454g (473mL)	6	btls	495.00	2,970.00	6											
Pen, Permanent Marker, black, broad tip	10	pieces	60.00	600.00	10											
Ink, Refill, for Permanent Marker, Black, 30mL	2	btls	115.00	230.00	2											
Pen, Highlighter, orange	5	pieces	46.00	230.00	5											
Bleach, liquid, 99.9% antibac, 1 gallon	5	gallon	220.00	1,100.00	5											
Laminating Film	5	roll	780.00	3,900.00	5											
Sign Here Sticky Notes	10	pack	59.00	590.00	10											
Folder long (Yellow Color)	100	pcs	10.00	1,000.00	100											
Pencil, Lead, #2, w/ eraser	30	pieces	10.00	300.00	30											
Pen, Ball, blue	30	pieces	10.00	300.00	30											
Nylon, #300, for grass cutter	5	kl	450.00	2,250.00	5											
Sub-Total				35,715.00												
Grand Total				84,765.00												

Prepared by:

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Noted by:

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Unit Head/Project Leader

Noted By:

ALICIA M. FLORES
Head, Budget Office

Date: **08/09/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies