

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0901-59248

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Office of the Dean of Students**

Project Code: **ODS-OFFICE OF THE STUDENT WELFARE SERVICES**


Purpose: **OFFICE SUPPLY FOR CALENDAR 2023**


Total Budget : **23,255.81**

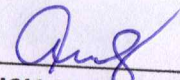
Funding : **GF-MOOE**

PPMP #: **186-5-1551-2023-8-0-1**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardwares																
Glass Mirror, 1/4"(thick) x 12" x 24"	1	piece	500.00	500.00		1										
Sub-Total				500.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	6	btL	350.00	2,100.00		6										
Sub-Total				2,100.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00		10										
Folder, Ordinary, A4	1000	pcs	7.00	7,000.00		1000										
Pen, Whiteboard Marker, black	3	pieces	50.00	150.00		3										
Pen, Whiteboard Marker, red	3	pieces	50.00	150.00		3										
Pen, Whiteboard Marker, blue,	3	pieces	50.00	150.00		3										
Stapler, HD No.35	2	pc	350.00	700.00		2										
Scissors, 8" heavy duty, good quality	2	pieces	75.00	150.00		2										
Wall Clock	1	pc	800.00	800.00		1										
Calculator, scientific ,10+2 digits, 2 line display, at least 240 functions	1	unit	700.00	700.00		1										
Sub-Total				12,690.00												
Grand Total				15,290.00												

Prepared by: 
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Noted by: 
MANOLO B. LORETO JR.
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
Head, Budget Office *OSWC-2023*
STO

Date: 09/01/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies