



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



42-5-835-2022-7-0-0

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)  
CY 2022

Unit/Office/Dept/Div: Department of Agricultural Education & Extension  
Project Code: DAEEx-GF 302000000 2022  
Purpose: for Advanced Education

Total Budget : 35,000.00  
Funding : GF-MOOE

| General Description                   | Quantity | Unit   | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|---------------------------------------|----------|--------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                       |          |        |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| <b>IT Supplies and Equipment</b>      |          |        |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Ink, Epson 003, Genuine Black 65mL    | 6        | btl    | 350.00    | 2,100.00         |                                                  |     | 6   |     |     |     |     |     |     |     |     |     |
| Ink, EPSON 003, Genuine Cyan 65mL     | 5        | btl    | 350.00    | 1,750.00         |                                                  |     | 5   |     |     |     |     |     |     |     |     |     |
| Ink, EPSON 003, Genuine Magenta 65mL  | 5        | btl    | 350.00    | 1,750.00         |                                                  |     | 5   |     |     |     |     |     |     |     |     |     |
| Ink, EPSON 003, Genuine Yellow 65mL   | 5        | btl    | 350.00    | 1,750.00         |                                                  |     | 5   |     |     |     |     |     |     |     |     |     |
| Ink, Epson, genuine, (BK) T664, 70 ml | 6        | pieces | 350.00    | 2,100.00         |                                                  |     | 6   |     |     |     |     |     |     |     |     |     |
| Ink, Epson, genuine (C) T664, 70 ml   | 5        | pieces | 350.00    | 1,750.00         |                                                  |     | 5   |     |     |     |     |     |     |     |     |     |
| Ink, Epson, genuine (M) T664, 70 ml   | 6        | pieces | 350.00    | 2,100.00         |                                                  |     | 6   |     |     |     |     |     |     |     |     |     |
| Ink, Epson, genuine, (Y) T664, 70 ml  | 6        | pieces | 350.00    | 2,100.00         |                                                  |     | 6   |     |     |     |     |     |     |     |     |     |
| <b>Sub-Total</b>                      |          |        |           | <b>15,400.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Grand Total</b>                    |          |        |           | <b>15,400.00</b> |                                                  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by: **KAREN LUZ Y. TEVES**

Noted by: **KAREN LUZ Y. TEVES**  
Unit Head/Project Leader

Funds Available: **MYRNA S. PANCITO**  
Head, Budget Office

Date: 08/31/2021

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies