



August 24, 2020

**DR. EDGARDO E. TULIN**

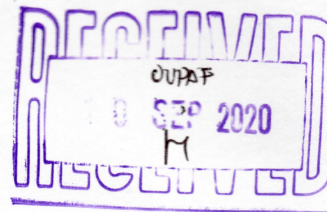
President

Visayas State University

Thru: **DR. REMBERTO A. PATINDOL**

Vice President for Finance

Visayas State University



Dear Sir,

Good day.

In accordance to good laboratory practice we are requesting for a third party calibration and maintenance for our instruments. It is also one of the requirements for the ISO-9001:2015 evaluation. The following instruments are required for annual calibration and maintenance with the corresponding amounts to be paid for the services.

Instruments	Quantity	Third Party Calibration	Price per Unit	Total Price
Analytical Balances	3 unit	DOST- Region 8	1,600.00	4,800.00
UV- Vis Spectrophotometer	1 unit	Shimadzu Phil.	80,000.00	80,000.00
FTIR	1 set	ITS- Science Phil.	52,500.00	52,500.00
AAS	1 set	Shimadzu Phil.	102,670.00	102,670.00
UHPLC	1 set	Shimadzu Phil.	184,485.00	184,485.00
N- Analyser	1 set	Molave	196,610.00	196,610.00
		Total		621,065.00

In line with this the department humbly request your good office for the said amount.

Thank you very much.

Truly yours,

**ROSIE G. TEJONES, RChT, RAG**

Chemical Technician

Noted:

**JACOB GLENN F. JANSALIN, RCh, MS**

Head, DoPAC

**CANDELARIO L. CALIBO, RCh, PhD**

Dean, CAS

Recommending Approval:

**REMBERTO A. PATINDOL, PhD**  
Vice President  
Administration and Finance

charged: STF-current

APPROVED:

**EDGARDO E. TULIN**  
President

Vision:  
Mission:

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 1

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