

☒ Original PMP☐ Revised (Changed items, same budget)☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: College of Education
Project Code: SCOPING REVIEW
Purpose: FOR CONDUCTING OF WORKSHOP

Total Budget : 24,600.00
Funding : STF
PPMP #: 37-1-1545-2024-1-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Snacks AM	60	set	80.00	4,800.00	60											
Snacks PM	60	packs	80.00	4,800.00	60											
Packed Meals for Lunch (200.00)	60	packs	200.00	12,000.00	60											
Sub-Total				21,600.00												
Office Supplies																
Paper, Bond, A4, S-20, 70 gsm	10	reams	253.00	2,530.00	10											
Sticky Note, 3 x 5, Yellow	3	pads	150.00	450.00	3											
Sub-Total				2,980.00												
Grand Total				24,580.00												

Prepared by:
RUBIO B. TIMKANG

Submitted by:
JOY A. BELTEN
Unit Head/Project Leader

Date: 02/08/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies