



13-5-470-2021-9-0-3



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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 OCT 1 2020

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: **COLLEGE OF MANAGEMENT AND ECONOMICS**
 Department of Economics

Project Code: **CME Dean-2020**

Purpose: **Office supplies**

Total Budget : **34,745.76**

Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Bulb, LED, 15W	5	pieces	300.00	1,500.00	5											
Sub-Total				1,500.00												
IT Supplies and Equipment																
Mouse, Wired, Optical, USB	5	pieces	210.00	1,050.00	5											
Flash Drive, at least 32GB USB 3.0	2	piece	800.00	1,600.00	2											
UPS, at least 800 watts	1	unit	5,000.00	5,000.00	1											
Computer Keyboard USB	5	pcs	400.00	2,000.00	5											
Speaker, for PC, Sound Blaster, with subwoofer, at least 50w, Black	1	unit	1,270.00	1,270.00	1											
Sub-Total				10,920.00												
Office Equipment																
Exhaust Fan	1	pc	2,000.00	2,000.00												
Sub-Total				2,000.00												
Office Supplies																
Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	5	pack	40.00	200.00	5											
Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	5	pack	56.00	280.00												
Bleach, Liquid, 99.9% Antibac, 3785 mL	5	gallon	250.00	1,250.00	2			2			1					
Soap, Dishwashing, Liquid, 250mL	5	btl's	150.00	750.00	2			1			1			1		
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00	5			5			5					

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				8,260.00												
Grand Total				22,680.00												

Prepared by:

MOISES NEIL V. SERIÑO

Noted by:

MOISES NEIL V. SERIÑO
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: **10/05/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies