

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte




PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Records and Archives Office**
 Project Code: **STF-2024 Graduation Rites**
 Purpose: **For 76th Graduation Rites**

Total Budget : **25,000.00**
 Funding : **STF**
 PPMP #: **PPMP-2024-060524-0174**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Awards & Tokens																
Plaques, Glass Type	5	pc	2,500.00	12,500.00							5					
Sub-Total				12,500.00												
Office Supplies																
Sintra Board (Customized)	9	pc	1,000.00	9,000.00							9					
Sub-Total				9,000.00												
Grand Total				21,500.00												

Prepared by: 
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Submitted by: 
HONEY SOFIA V. COLIS
 Unit Head/Project Leader

{{-- Date: **06/05/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies