



VISAYAS
STATE UNIVERSITY

OFFICE OF THE HEAD OF BUDGET

1/F Administration Building
Visca, Baybay City, Leyte, 6521-A PHILIPPINES
Telefax: +63 053 563 7189; Local 1009
Email: budget@vsu.edu.ph
Website: www.vsu.edu.ph

ADVICE OF SUB-ALLOTMENT

Major Final Output : **HIGHER EDUCATION**

Dept./Office/Center: **INSTITUTE OF TROPICAL ECOLOGY & ENVIRONMENTAL
MANAGEMENT (ITEEM)**

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.


Breakdown:

Supplies	114,096.60
Travel	28,980.32
Semi-Expendable Supplies	19,320.21
Other Professional Expense	3,220.04
Repair and Maintenance	6,440.07
Fuel	7,942.75
Representation Expense	
Other MOOE	
Other General Services	
TOTAL	180,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:


MYRNA S. PANCITO
Head of the Budget Office

Noted By:


LOUELLA C. AMPAC
Financial Management Director