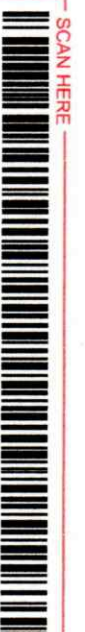




Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

END-USER/UNIT: Office of the RDE Network Secretariat
CHARGED TO GF-MOOE
Project, Programs and Activities(PPAs):
for office use

PPMP #: PPM-2025-053025-1216
Project Code: Livestock&Poultry-A.III.C

SIGNATURE: [Signature]
DATE: 3/03/25
TIME: 9:15

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Office Supplies															
	A4 Paper One bond paper	10 ream	15,000.00	NP - Small Value Procurement											10	
	Air Freshener, Spray, at least 280ml, Lemon/Orange Scent	4 tubes	880.00	NP - Small Value Procurement											4	
	Alcohol, Ethyl, 70% solution, 500mL	5 blis	625.00	NP - Small Value Procurement											5	
	bond paper, long	9 ream	3,150.00	NP - Small Value Procurement											9	
	Correction Tape, 8m x 5mm wide	4 pc	160.00	NP - Small Value Procurement											4	
	Data filer box, double, 11 x 40 x 24cm	4 pcs	2,000.00	NP - Small Value Procurement											4	
	Envelope, Expanding, with garter tie, brown, long	20 pc	400.00	NP - Small Value Procurement											20	

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Folder, File, Long, 14pts, White	20 piece	200.00	NP - Small Value Procurement											20	
	Folder, File, Short, 14pts, White	20 piece	160.00	NP - Small Value Procurement											20	
	Pen, Permanent Marker, black, broad tip	5 pieces	300.00	NP - Small Value Procurement											5	
	Pen, Permanent Marker, black, fine tip	2 pieces	120.00	NP - Small Value Procurement											2	
	Pen, Permanent Marker, blue, fine tip	4 pieces	240.00	NP - Small Value Procurement											4	
	Pen, Ball, black	10 pieces	100.00	NP - Small Value Procurement											10	
	Pen, Ball, blue	10 pieces	100.00	NP - Small Value Procurement											10	
	Pen, Highlighter, yellow	5 pieces	225.00	NP - Small Value Procurement											5	
	Pen, Sign, 5mm, Gel-type, Blue	20 piece	700.00	NP - Small Value Procurement											20	
	Puncher, 2 holes, heavy duty	2 pieces	1,800.00	NP - Small Value Procurement											2	
	Scissors, 6" heavy duty, good quality	1 piece	68.00	NP - Small Value Procurement											1	
	Scissors, 8" heavy duty, good quality	1 pieces	75.00	NP - Small Value Procurement											1	
	Staple wire remover	2 pieces	80.00	NP - Small Value Procurement											2	

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Staple wire, 1210FA-H, 30-70 sheets, 1000 staples per box	2 box of 50's	330.00	NP - Small Value Procurement										1	1	
	Staple wire, 1213FA-H, 50-120 sheets, 1000 staples per box	2 box of 50's	370.00	NP - Small Value Procurement										1	1	
	Stapler, HD No.35	2 pc	800.00	NP - Small Value Procurement											1	1
	Tape Dispenser, 1" tape, big core, any color	1 pcs	115.00	NP - Small Value Procurement											1	
	Tape, Double Sided, 1" x 10m	2 rolls	90.00	NP - Small Value Procurement										2		
	Tape, Double Sided, 2" x 10m	2 rolls	240.00	NP - Small Value Procurement										2		
	Tape, Masking, 1" x 25 yards	2 rolls	96.00	NP - Small Value Procurement										2		
	Tape, Masking, 2" x 25 yards	2 rolls	190.00	NP - Small Value Procurement										2		
	Tape, Packaging, 2" x 100 yards, Clear	2 rolls	150.00	NP - Small Value Procurement										2		
	Tissue, Bathroom, 2 Ply, 12rolls/pack	3 pack	750.00	NP - Small Value Procurement										3		
	Sub-Total		29,514.00													
	TOTAL BUDGET:		29,514.00													

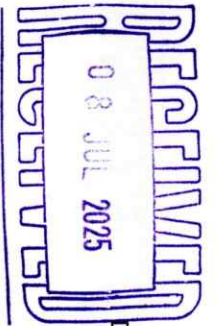
Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMF

Prepared by: _____

MONICA E. SACMAR

Submitted by: _____

JULIUS V. ABELA
Unit Head/Project Leader



Date: 06/30/2025

AUCIANA FLORES