



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE HEAD OF BUDGET**

1/F Administration Building  
Visca, Baybay City, Leyte, 6521-A PHILIPPINES  
Telefax: +63 053 563 7189; Local 1009  
Email: budget@vsu.edu.ph  
Website: www.vsu.edu.ph

**ADVICE OF SUB-ALLOTMENT  
CY 2023**

**February 21, 2023**

Major Final Output : **HIGHER EDUCATION**

Dept./Office/Center: **INSTITUTE OF TROPICAL ECOLOGY & ENVIRONMENTAL  
MANAGEMENT (ITEEM)**

The following allotments are made available in support to programs and projects for the Calendar Year 2023. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

**Breakdown:**

Supplies	92,294.90
Travel	17,461.20
Fuel	7,483.37
Semi Expendable	16,130.82
Repair and Maintenance	16,629.71

**TOTAL**

**150,000.00**

**Note:**

It is advised that you follow the above figures under its corresponding account titles.

Prepared By:

  
**ALICIA M. FLORES**  
Head, Budget Office

Noted By:

  
**LOUELLA C. AMPAC**  
Financial Management Director