

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tape, Transparent 3/4", good quality	10	rolls	18.50	185.00	10											
Ballpen, 0.5 Blue	10	boxes	120.00	1,200.00	10											
BLUE BALLPEN	10	boxes	60.00	600.00	10											
Cartolina US green good qty	10	pieces	4.75	47.50	10											
Cartolina US light blue good qty	5	pieces	4.75	23.75	5											
Cartolina US light green good qty	10	pieces	4.75	47.50	10											
Staple Wire, #35	20	boxes	36.95	739.00	20											
Folder, File long 14pts laserwhite	20	piece	15.00	300.00	20											
Long Sliding Folder	20	pcs	8.00	160.00	20											
Sliding folder, A4	50	pcs	9.00	450.00	50											
Cartolina US yellow good qty	10	pieces	4.75	47.50	10											
Fastener, Paper, non-rust metal,	5	boxes	84.70	423.50	5											
Toner kit, TASKALFA 180, TK-439	2	tube	7,300.00	14,600.00	2											
Eraser, TW, pencil type w/ brush Faber Castell 7066B	10	pieces	12.00	120.00	10											
Pencil, Mongol #1	10	pieces	4.50	45.00	10											
Bond Paper , long, 70 gsm, ultra white	12	ream	325.00	3,900.00	12											
Sub-Total				35,920.25												
Grand Total				102,110.25												

Prepared by: RS

ROSARIO A. SALAS

Noted by: RS

ROSARIO A. SALAS

Unit Head/Project Leader

Funds Available: _____

MYRNA S. PANCITO

Head, Budget Office

Date: 08/14/2020

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies