

OFFICE OF THE HEAD OF BUDGET

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ADVICE OF SUB-ALLOTMENT

Major Final Output: HIGHER EDUCATION

Dept./Office/Center: OFFICE OF THE HEAD OF THE INSTRUCTIONAL MAT.

DEVELOPMENT

The following allotments are made available in support to programs and projects for the Calendar Year. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies	63,387.00
Travel	16,100.18
Semi-Expendable Supplies	10,733.45
Other Professional Expense	1,788.91
Repair and Maintenance	3,577.82
Fuel	4,412.64

Representation Expense

Other MOOE

Other General Services

TOTAL 100,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

Vision:

Mission:

Head of the Budget Office

Noted By:

Financial Management Director