

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



154-5-59-2021-1-0-0

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: **Office of the Director for Instruction and Evaluation**

Project Code: **ODIE-2021**


Purpose: **These are needed for the purchase of supplies and materials for the department.**


Total Budget : **40,733.00**


Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Tubular Steel (Square), 1/4"(thickness) x 1" x 1" x 20', standard	10	pcs	377.00	3,770.00	10											
Sub-Total				3,770.00												
IT Supplies and Equipment																
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	11,000.00	11,000.00	1											
Speaker, for PC, 2.1 (Speaker with Subwoofer)	1	pc	1,270.00	1,270.00	1											
External Hard Disk Drive (Portable, 2TB), USB 3.0	2	unit	5,500.00	11,000.00	2											
HDMI to HDMI cable	1	piece	500.00	500.00	1											
Sub-Total				23,770.00												
Office Furniture & Fixture																
Office chair, with arm rest	2	pc	5,000.00	10,000.00	2											
Sub-Total				10,000.00												
Office Supplies																
Lever Arch File Folder, Vertical, with Ring Binder & Metal Finger Pull, Size: 3", A4 (Black)	9	pcs	140.00	1,260.00	9											
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Double)	5	pcs	195.00	975.00	5											
Paper Cutter HD, size 15x12", brown	1	pieces	900.00	900.00	1											
Sub-Total				3,135.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				40,675.00												

Prepared by: 
MA. RACHEL KIM L. AURE

Noted by: 
MA. RACHEL KIM L. AURE
 Unit Head/Project Leader

Funds Available: 
MYRNA S. PANCITO
 Head, Budget Office

Date: 02/27/2021

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies