

☒ Original PMP
☐ Revised (Changed Items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



85-5-618-2022-7-0-4

PROJECT PROCUREMENT MANAGEMENT PLAN (PMP)

CY 2022

Unit/Office/Dept/Div: **University Student Services Office**
 Project Code: **Office of the Institutional Student Programs and Services 2022 c/o ODS**
 Purpose: **Office use**

Total Budget : 43,150.68
 Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson, genuine (C) T664, 70 ml	2	pieces	350.00	700.00				2								
Ink, Epson, genuine (M) T664, 70 ml	2	pieces	350.00	700.00				2								
Ink, Epson, genuine, (BK) T664, 70 ml	6	pieces	350.00	2,100.00				6								
Ink, Epson, genuine, (Y) T664, 70 ml	2	pieces	350.00	700.00				2								
Sub-Total				4,200.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00				10								
Paper, Bond, Short, S-24, 80 gsm	5	reams	277.00	1,385.00				5								
Alcohol, Ethyl, 70% solution, 1 gallon	3	gallons	600.00	1,800.00				3								
Sub-Total				6,075.00												
Grand Total				10,275.00												

Prepared by: Meriam M. Luna

Noted by: Manolo B. Loreto

Unit Head/Project Leader

Funds Available:

9/9 Myrna S. Pancito
 Head, Budget Office

Date: 08/31/2021

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies