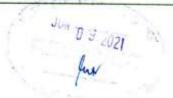


OFFICE OF THE DIRECTOR FOR RESEARCH

Visca, Reyboy City, Leyle Trunkline Namber +65 365 0600 Local 1005 Email address: mscarchiffesu.edu.ph Websits: www.vsu.edu.ph

April 26, 2021

Dr. Humberto R. Montes Project Leader DBS Visca, Baybay City, Leyte



Dear Dr. Montes:

Herewith is the approved CY 2021 budget appropriation for your project entitled "Biodiversity of Marine Flora and Fauna in Artificial Reefs of Baybay City and Selected Municipalities of the 5th District of Leyte" with project code: NRM.ITM.1517 in the total amount of Php257.000.00 charged to the VSU General Appropriation Act (GAA) with the following breakdown:

| MOOE CY 2021 | | |
|------------------------|---------|--------|
| Travelling Expenses | Php 25. | 000.00 |
| Training | 30. | 000.00 |
| Supplies and Materials | 74. | 981.00 |
| General Services | | 019.00 |
| TOTAL (Php) | | 000.00 |

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

- Submission of quarterly research progress reports of the study to the project leader (Attachment 1).
- Submit to the project leader every 1st week of July of every year the midyear research progress reports of the study (Attachment 2).
- Submit every 1st week of January of the succeeding year the annual research progress reports of the study to the project leader (Attachment 3).
- Submit the research highlights or papers of the study for presentations in coordination with the project leader during the Research In-house Review and Evaluation (Attachment 4).
- Present a paper in the regional/ national R&D Symposia/fora (as scheduled by Consortium/National agency concerned with prescribed standard format).
- Submit to the project leader your terminal report three (3) months after completion of research study (Attachment 5).
- 7. Publish articles of significant research findings in indexed / peer reviewed journals.



Thank you for your continued support and cooperation the VSU's R & D Program.

Very truly yours,

ROSA OPHELIA D. VELARDE Director for Research

Recommending Approval:

MARIA JULIET A. CENIZA Vice Predicient OVPREI

APPROVED:

EDGARDO E. TULIN President

, VSU President Director, FMO Budget Officer

cc: Dr. Edgardo E Tulin
Ms. Louella C. Ampac
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Ms. Effinda Esquerra
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Prof. Sanona A. Cesar
File: OVPREI – VP;
OVPREI – RPO; , Head, Accounting Office , Dean, CAS , Head, DBS , Study Leader , Study Leader



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