

☒ Original PPMF
 ☐ Revised (Changed Items, same budget)
 ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

 CY 2025

END-USER/UNIT: **Advanced Research and Innovation Center**
 CHARGED TO **GF-MOOE**
 Project, Programs and Activities(PPAs):
 For EV-Biotech office and laboratory use.

PPMF #: PPMF-2025-092524-0552

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Communication/Courier Services															
	Courier services	2 unit	400.00	NP - Small Value Procurement	2											
	Sub-Total		400.00													
	Food & Food Ingredients															
	Snacks PM	20 packs	1,600.00	Public Bidding							20					
	Snacks AM	20 set	1,600.00	Public Bidding							20					
	Packed Meals for Lunch (200.00)	20 packs	4,000.00	Public Bidding							20					
	Sub-Total		7,200.00													
	IT Supplies and Equipment															
	Ink, Epson 003,Genuine Black 65ml	2 btl	700.00	Public Bidding	2											
	Ink, EPSON 003,Genuine Cyan 65ml	2 btl	700.00	Public Bidding	2											
	Ink, EPSON 003,Genuine Magenta 65ml	2 btl	700.00	Public Bidding	2											
	Ink, EPSON 003,Genuine Yellow 65ml	2 btl	700.00	Public Bidding	2											
	Sub-Total		2,800.00													
	Laboratory Equipment															
	Cryo Storage Tube Rack with cover, for 1.5-2.0 ml MCT, 10pcs/pack	2 pack	6,000.00	Public Bidding	2											
	Microcentrifudge Tube Rack, 80 wells (5x16 array), for 1.5-2.0ml MCT, reversible 10pcs/pack	2 pack	4,000.00	Public Bidding	2											

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	Microcentrifuge Tube Rack, 96 wells, for 0.2ml PCR tubes, reversible, 10pcs/pack	2 pack	5,000.00	Public Bidding	2											
	Erlenmeyer Flask, Glass, 250ml	3 pc	1,200.00	Public Bidding	3											
	Sub-Total		16,200.00													
	Laboratory Supplies															
	200 7L pipette tips (Yellow)	2 pack	1,400.00	Public Bidding	2											
	0.5-10 7L pipette tips (white)	2 pack	2,000.00	Public Bidding	2											
	Pipette Tips, 100 - 1000 uL (Clear)	2 pack	1,400.00	Public Bidding	2											
	Pipette Tips, 20 - 200 uL (Clear)	2 pack	1,200.00	Public Bidding	2											
	Pipette Tips, 0.5 uL - 10 uL (Clear)	2 pack	1,100.00	Public Bidding	2											
	Microcentrifuge Tubes (2.0ml Capacity)	2 pack	6,000.00	Public Bidding	2											
	Microcentrifuge Tubes (1.5ml Capacity)	2 pack	4,000.00	Public Bidding	2											
	PCR Tubes (0.2ml Capacity)	2 pack	3,000.00	Public Bidding	2											
	Centrifuge (Conical) Tubes, 15ml Capacity	2 pack	1,900.00	Public Bidding	2											
	Centrifuge (Conical) Tubes, 50ml Capacity	2 pack	2,100.00	Public Bidding	2											
	Cryo Tube, 2.0 mL	2 pack	1,000.00	Public Bidding	2											
	Kimwipes, small (4.4" x 8.4")	3 pack	2,400.00	Public Bidding	3											
	Gloves, Nitrile, Large	3 box of 50's	4,500.00	Public Bidding	3											
	Gloves, Nitrile, Medium	3 box of 50's	4,500.00	Public Bidding	3											
	Nitrile Gloves, Small	3 box of 50's	4,500.00	Public Bidding	3											
	3 layer Non-woven surgical face mask, at least 50 pcs. per box	3 boxes	600.00	Public Bidding	3											
	50 ml Type 1, class A borosilicate glass Beaker	3 pcs	1,200.00	Public Bidding	3											
	100 ml Type 1, class A borosilicate glass Beaker	3 pcs	1,500.00	Public Bidding	3											
	500 ml Type 1, class A borosilicate glass Beaker	3 pcs	2,100.00	Public Bidding	3											
	1000 ml Type 1, class A borosilicate glass Beaker	3 pcs	3,000.00	Public Bidding	3											
	Reagent Bottle 500ml	3 pcs	1,500.00	Public Bidding	3											
	Graduated Cylinder, Glass, 1000ml	3 pc	4,500.00	Public Bidding	3											
	Graduated Cylinder, Glass, 250ml	3 pc	1,800.00	Public Bidding	3											
	Absolute Methanol - 99.5%	1 btl	5,000.00	Public Bidding	1											
	Gel Red Stain	1 tubes	8,000.00	Public Bidding	1											
	Tris-acetate-EDTA (TAE)	1 btl	4,800.00	Public Bidding	1											


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	DNA ladder, 100 bp	1 tube	3,000.00	Public Bidding	1											
	DNA ladder, 1kb plus	1 tube	10,000.00	Public Bidding	1											
	DNA Extraction Kit	1 kit	35,000.00	Public Bidding	1											
	Emergency Lamp	2 unit	5,000.00	Public Bidding	2											
	Sub-Total		128,000.00													
	Office Equipment															
	Mop Presser 36L	1 pcs	2,580.00	Public Bidding	1											
	Sub-Total		2,580.00													
	Office Furniture & Fixture															
	Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	2 pc	24,000.00	Public Bidding	2											
	Metal Storage Shelves	1 pc	7,500.00	Public Bidding	1											
	Sub-Total		31,500.00													
	Office Supplies															
	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	2 pack	1,570.00	Public Bidding	2											
	AAA battery charger Compact Charger	1 pc	200.00	Public Bidding	1											
	Duster, Microfiber (Cotton)	1 pcs	102.00	Public Bidding	1											
	Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	5 blts	800.00	Public Bidding	5											
	Paper, Bond, A4, S-24, 80 gsm	22 reams	6,358.00	Public Bidding	22											
	Pen Sign 0.7mm Gel type, blue	10 pc	490.00	Public Bidding	10											
	PAPER CLIPS VINYL COATED ASSORTED 33MM, 100pcs per box	3 box of 50's	75.00	Public Bidding	3											
	Sticky Note, 3 x 5, Yellow	5 pads	750.00	Public Bidding	5											
	Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	5 pack	200.00	Public Bidding	5											
	Correction Tape, 10 meters	5 pcs	160.00	Public Bidding	5											
	Record Book, 200 Pages	3 piece	270.00	Public Bidding	3											
	Broom, Soft (Tambo), Large, Heavy Duty	1 pcs	250.00	Public Bidding	1											
	Broom, Stick Broom, Tukog	6 pc	360.00	Public Bidding	6											
	Alcohol, Ethyl, 70% solution, 500mL	20 blts	2,500.00	Public Bidding	20											
	Tissue, Bathroom, 2 Ply, 12rolls/pack	10 pack	2,040.00	Public Bidding	10											
	Kitchen paper towel	10 pack	1,000.00	Public Bidding	10											
	Dishwashing Sponge	5 pcs	175.00	Public Bidding	5											

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	Bathroom Deodorizer, with holder, at least 100g, anyscent	10 pcs	800.00	Public Bidding	10											
	Disinfectant Spray, 170g	10 can	2,800.00	Public Bidding	10											
	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	10 tubes	2,200.00	Public Bidding	10											
	Toilet Bowl Cleaner, at least 1 gallon	5 gal	1,975.00	Public Bidding	5											
	Mop Rug, Heavy Duty, 100% cotton	3 pieces	270.00	Public Bidding	3											
	Soap, Detergent, Liquid, 1 gal, any scent	5 gal	2,000.00	Public Bidding	5											
	Soap, Detergent, Powder, 1 kilo/pack, any scent	12 kl	1,800.00	Public Bidding	12											
	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 25L capacity	5 pcs	1,500.00	Public Bidding	5											
	Sharpener, Pencil Heavy Duty good qnty	1 pieces	350.00	Public Bidding	1											
	Fastener, Paper, plastic, 50 sets/box	5 boxes	200.00	Public Bidding	5											
	Folder, File, Long, 14pts, White	50 piece	500.00	Public Bidding	50											
	Pen, Ball, blue	24 pieces	240.00	Public Bidding	24											
	Envelope, Document, Brown, 150 lbs, Long	50 pc	350.00	Public Bidding	50											
	Stamping Pad size 2	1 pieces	155.00	Public Bidding	1											
	Stapler, Heavy Duty, E0358, Effortless Plier Stapler Office Supplies 30 Sheets 24/6 & 26/6	1 pc	350.00	Public Bidding	1											
	Trash Bag (Garbage Bag), Large (15x15x37 inches), 10pcs/pack, Black	5 pack	325.00	Public Bidding	5											
	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	1 pcs	250.00	Public Bidding	1											
	Folding, push cart large, metal, heavy duty, 500 kg capacity	1 pieces	3,300.00	Public Bidding	1											
	Bleach, liquid, 99.9% antibac, 1 gallon	5 gallon	1,500.00	Public Bidding	5											
	Glass Wiper	3 piece	900.00	Public Bidding	3											
	Coffee/tea mug with handle and teaspoon with cup saucer	12 pcs	2,400.00	Public Bidding	12											
	Tape, Masking, 2" x 25 yards	10 rolls	950.00	Public Bidding	10											
	Tape, Masking, 1" x 25 yards	20 rolls	960.00	Public Bidding	20											
	Pen, Permanent Marker, black, broad tip	2 pieces	120.00	Public Bidding	2											
	Pen, Permanent Marker, blue, fine tip	2 pieces	120.00	Public Bidding	2											
	Whiteboard, Wall Mount, 3' x 5', w/ aluminum frame	1 pcs	2,100.00	Public Bidding	1											
	Laminating Film, A4, 100 shs/box, 250 microns	5 boxes	7,150.00	Public Bidding	5											
	Scissors, 8" heavy duty, good quality	3 pieces	225.00	Public Bidding	3											
	Sub-Total		53,090.00													

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					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Vehicle Supplies															
	Diesel fuel	100 liters	8,400.00	Public Bidding	100											
	Sub-Total		8,400.00													
TOTAL BUDGET:			250,170.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PMP

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30 SEP 2024
Date: 09/27/2024
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