

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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PPMP-2023-1108-155045

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: Department of Philosophy and Social Science

Project Code: Instruction Fund

Purpose: for the newly created department - DPSS

Total Budget : 500,000.00

Funding : STF

PPMP #: 248-1-354-2023-10-0-8

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	14,000.00	14,000.00											1	
Laptop, Touchscreen, Core i5, 13.3"	2	pc	60,000.00	120,000.00											2	
Digital Duplicator Machine, Copy printer, 300x600 DPI printing	1	set	150,000.00	150,000.00											1	
Sub-Total				284,000.00												
Office Equipment																
Aircon, Split Type, 1HP (Inverter)	2	unit	44,000.00	88,000.00											2	
Office Table Executive	1	pc	30,000.00	30,000.00											1	
Sub-Total				118,000.00												
Office Furniture & Fixture																
Office table, metal legs, woodgrain top, good quality	1	pcs	15,000.00	15,000.00											1	
Ergonomic Office Chair	2	unit	14,500.00	29,000.00											2	
Open Type Filing Cabinet	1	pc	10,000.00	10,000.00											1	
Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	1	pieces	11,000.00	11,000.00											1	
Sub-Total				65,000.00												
Office Supplies																
Ready made curtain (mint green)	14	pcs	450.00	6,300.00											14	
Sub-Total				6,300.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				473,300.00												

Prepared by: 
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Noted by: 
BEATRIZ S. BELONIAS
Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
Head, Budget Office *Educ. Rev.* Date: **11/08/2023**

> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

ote: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies