

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PPMP-2024-0419-192329

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Department of Economics**
Project Code: **DOE Laboratory Fees**
Purpose: **For office use.**

Total Budget : **48,720.00**
Funding : **STF**
PPMP #: **PPMP-2024-040324-0041**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	15	btl	350.00	5,250.00				15								
Ink, EPSON 003,Genuine Cyan 65mL	8	btl	350.00	2,800.00				8								
Ink, EPSON 003,Genuine Magenta 65mL	8	btl	350.00	2,800.00				8								
Ink, EPSON 003,Genuine Yellow 65mL	8	btl	350.00	2,800.00				8								
Ink, Epson, genuine (C) T664, 70 ml	8	pieces	350.00	2,800.00				8								
Ink, Epson, genuine (M) T664, 70 ml	8	pieces	350.00	2,800.00				8								
Ink, Epson, genuine, (Y) T664, 70 ml	8	pieces	350.00	2,800.00				8								
Sub-Total				22,050.00												
Office Equipment																
Separation pad for CP6123b+ Copy printer	1	pc	2,670.00	2,670.00				1								
transport belt	2	pc	1,950.00	3,900.00				2								
Stripper	1	pc	990.00	990.00				1								
Sub-Total				7,560.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00				50								
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00				100								
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, beige	2	ream	450.00	900.00				2								
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white	2	ream	450.00	900.00				2								
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00				10								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pen, Whiteboard Marker, red	10	pieces	50.00	500.00				10								
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00				10								
Sub-Total				18,750.00												
Grand Total				48,360.00												

Prepared by:  **CARLITO O. SUGANOB**

Submitted by:  **ZYRA MAY H. CENTINO**
Unit Head/Project Leader

{{-- Date: 04/19/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies