Supplemental	☐ Revised (Changed items, same budget	✓ Original PPMP
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Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2022

Unit/Office/Dept/Div: Office of the Director for Innovation

20201050-1.104.1 202010xD-1.105.1 SH

Forproject use

Project Code:

SCAN HERE

Funding: Total Budget: 1,791,500.00

PPMP #: 163-4-831-2022-4-0-0

				Estimated			Sch	edule/N	Milesto	ne of A	ctivit	es (in	Schedule/Milestone of Activities (in quantities)	ies)		
General Description	Quantity	Unit	Unit Cost	Budget	Jan	Feb	Mar	Apr	May	Jun	luL	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
External Hard Disk Drive (Portable, 2TB), USB 3.1	_	unit	4,200.00	4,200.00								_				
Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	_	unit	11,000.00	11,000.00								_				T
Laptop, i5 11th Gen, 8GB RAM	_	рс	48,000.00	48,000.00								_				
Sub-Total				63,200.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00								10				
Paper, Bond, Short, S-24, 80 gsm	1	reams	277.00	277.00								1				
Paper, Bond, Long, S-24, 80 gsm	1	reams	328.00	328.00								_				
Pen, Ball, blue	50	pieces	10.00	500.00								50				
Pen, Sign, .5mm, Gel-type, Blue	20	piece	35.00	700.00								20				
Scissors, 8" heavy duty, good quality	4	pieces	75.00	300.00								4				
Puncher, 2 holes, heavy duty	١	pieces	155.00	155.00								1				
Staple Wire, #35	8	boxes	30.00	240.00								8				
Stapler, HD No.35	ω	pc	350.00	1,050.00								ω				
Envelope, Expanding, Plastic, Long	20	pc	54.00	1,080.00								20				
Folder, Sliding, Plastic, w/ Binder, A4, Transparent	20	piece	10.00	200.00								20				1
Datafler	6	рс	250.00	1,500.00								6				
Alcohol, Ethyl, 70% solution, 500mL	6	btls	125.00	750.00								6				
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120	5	box of 50's	30.00	150.00								cn l				
Glue, Multi-Purpose, White, at least 130g (118mL)	10	btls	78.00	780.00								10				

General Description				Estimated			Sche	dule/N	Schedule/Milestone of Activities (in quantities)	of Act	ivities	(in qua	ntities)		1
General Description	Quantity	Unit	Unit Cost	Budget	Jan	Feb	Mar	Apr	May	Jun Jul	ul Aug	Sep	p Oct	Nov	1
Sticky Note, 3 x 5, Yellow	57	nads	150 00	750.00						-	51				
Notebook, ordinary 80 leaves, 60 gsm	55 (Dieces	25 00	125 00							(J)				
Tape, Masking, 1/2" x 25 yards	4	rolle	25.00	25.00							_				
Ticcile Bathana a Paris do III		1000	20,00	20.00			1	1	+	1					
rissue, Bathroom, 2 Ply, 12rolls/pack	_	pack	204.00	204.00						-		-			
Pen, Highlighter, yellow	٦	pieces	45.00	45.00							1				
Soft Broom (Tambo) 200g minimum, heavy duty	1	pcs	220.00	220.00							1				
Soap, hand, liquid, 250 ml	1	btls	135.00	135.00							1				
Soap, Dishwashing Liquid Refill, 375ml	_	packs	200.00	200.00							1				
Folder, Brown, Long Size 8.5x13*	40	pcs	7.00	280.00							40	0			
Pen, Highlighter, orange	5	pieces	46.00	230.00							5				
Sub-Total				13,114.00											
										-			-	+	1
Grand Total				76,314.00											

Prepared by: MARIS LOUELLA C. TAMBIS		
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Noted by:

MARIA LOUBLLA C. TAMBIS

Unit Head/Project Leader

Noted By:

NICK FREDDY R. BELLO.

Date: 05/31/2022

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies