

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0925-224994

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2025

HIGHER EDUCATION

END-USER/UNIT: Institute of Tropical Ecology & Envi. Mgmt.

CHARGED TO GF-MOOE

Project, Programs and Activities(PPAs):

1. Maintenance and Other Operating Expenses
2. Repair of the ITEEM Building's Facade

PPMP #: PPMP-2025-092524-0486

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Fuel & Lubricants															
	Diesel	100 liters	6,500.00	NP - Small Value Procurement		10	10	10	10	10	10	10	10	10	10	
	Sub-Total		6,500.00													
	Hardware															
	Plywood, Marine, 1/2"(thickness) x 4' x 8'	10 piece	11,000.00	NP - Small Value Procurement		10										
	Paint, QDE, White	3 gallon	2,550.00	NP - Small Value Procurement		3										
	Paint, Latex Flat, White	5 gallon	4,500.00	NP - Small Value Procurement		5										
	Varnish, Clear Gloss	5 gallon	7,000.00	NP - Small Value Procurement		5										
	Abrasive Paper, Sand Paper Grit #120, 9" x 11"	100 sheet	3,000.00	NP - Small Value Procurement		100										

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Sub-Total		28,050.00													
	IT Supplies and Equipment															
	Ink, Epson, genuine, (Y) T664, 70 ml	5 pieces	1,750.00	NP - Small Value Procurement		5										
	Ink, Epson, genuine, (BK) T664, 70 ml	10 pieces	3,500.00	NP - Small Value Procurement		10										
	Ink, Epson, genuine (M) T664, 70 ml	5 pieces	1,750.00	NP - Small Value Procurement		5										
	Ink, Epson, genuine (C) T664, 70 ml	5 pieces	1,750.00	NP - Small Value Procurement		5										
	LCD Projector (XGA), 3LCD Technology	2 unit	60,000.00	Public Bidding		2										
	Ink HP GT52 Cyan (C), Genuine	2 btl	1,000.00	NP - Small Value Procurement		2										
	Ink HP GT52 Magenta (M), Genuine	2 btl	1,000.00	NP - Small Value Procurement		2										
	Ink HP GT52 Yellow (Y), Genuine	2 btl	1,000.00	NP - Small Value Procurement		2										
	INK HP GT53XL 135 ML BLACK	3 boxes	1,515.00	NP - Small Value Procurement		3										
	TONER Kyocera TK 1147	1 can	7,150.00	NP - Small Value Procurement			1									
	Sub-Total		80,415.00													
	Office Supplies															
	Vellum Paper A4	2 reams	580.00	NP - Small Value Procurement			2									
	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	5 pack	1,250.00	NP - Small Value Procurement			5									

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Paper, Bond, A4, S-24, 80 gsm	30 reams	8,670.00	NP - Small Value Procurement			15							15		
	Paper, Bond, Long, S-24, 80 gsm	10 reams	3,280.00	NP - Small Value Procurement			5							5		
	My-Gel Gel Ink Pen refill 0.5mm, Blue	20 piece	500.00	NP - Small Value Procurement			20									
	Gel Ink Sign Pen 0.5, red	10 pcs	300.00	NP - Small Value Procurement			10									
	Gel Ink Sign Pen 0.5, blue	25 pcs	750.00	NP - Small Value Procurement			25									
	Pen, Whiteboard Marker, blue,	20 pieces	1,000.00	NP - Small Value Procurement			20									
	Folder, File, Long, 14pts, White	50 piece	500.00	NP - Small Value Procurement				50								
	Fastener, Paper, plastic, 50 sets/box	5 boxes	200.00	NP - Small Value Procurement				5								
	Paper Clips Small Vinyl (33MM)	5 Box of 100's	175.00	NP - Small Value Procurement				5								
	Staple Wire, #35	5 boxes	175.00	NP - Small Value Procurement				5								
	Folder, Pressboard, US, Green, Long	30 pcs	1,050.00	NP - Small Value Procurement				30								
	Alcohol, Isoprophyl, 70% solution, 500ml pump type	5 bits	1,250.00	NP - Small Value Procurement				5								
	Dishwashing Sponge	5 pcs	175.00	NP - Small Value Procurement				5								

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Soap, Dishwashing, Liquid, 250mL	5 btl	750.00	NP - Small Value Procurement		5										
	Liquid Hand Soap, 500 ml.	5 btl	600.00	NP - Small Value Procurement		5										
	Multi-Purpose Cleaner, Liquid, 1000mL, any scent	5 btl	1,100.00	NP - Small Value Procurement		5										
	Envelope, Expanding, with garter tie, green, long	20 pc	600.00	NP - Small Value Procurement		20										
	Tissue, Bathroom, 2 Ply, 12rolls/pack	20 pack	4,080.00	NP - Small Value Procurement		20										
	Sub-Total		26,985.00													
	TOTAL BUDGET:		141,950.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

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