



## MINUTES OF THE "UNIVERSITY INSPECTORATE TEAM FOR INFRASTRUCTURE PROJECTS" MEETING

9:00 AM, November 26, 2020  
OVPPRGAS Conference Room  
Visca, Baybay City, Leyte

### ATTENDANCE:

#### Present:

1. Dr. Daniel Leslie S. Tan
2. Engr. Mario Lilio P. Valenzona (via google meet)
3. Ms. Louella C. Ampac
4. Ar. Raffy Andrew G. Loreto
5. Ar. Elvin A. Cabanero
6. Ms. Jansel Joi C. Villas

### Agenda:

- I. CALL TO ORDER
- II. APPROVAL OF CALENDAR OF BUSINESS
- III. CORRECTION AND APPROVAL OF MINUTES OF PREVIOUS MEETING
- IV. MATTERS ARISING FROM PREVIOUS MEETING
- V. UNFINISHED BUSINESS
- VI. DELIBERATION OF NEW BUSINESS
- VII. ADJOURNMENT

#### I. CALL TO ORDER

The Chairman called the meeting to order at 10:30 AM, and Ms. Louella C. Ampac led the prayer.

#### II. CORRECTION AND APPROVAL OF MINUTES OF PREVIOUS MEETING

The team discussed and approved the minutes of the first meeting last July 23, 2020.

#### III. UNFINISHED BUSINESS (Old Library Building Report Status)

After discussing the first meeting minutes, the team tackled the unfinished discussion about the old library during their second meeting last November 3, 2020.

Dr. Eusebio R. Lina, department head of the Department of Mathematics and Physics, submitted the requested documents to the inspectorate team. He asked for a total of P960,820.00, of which 540K is for labor while the rest are for materials necessary to complete the 1st-floor facilities. The recommendation of the "Inspectorate Team" is to approve the request.







There was no request received to complete the 2nd floor of the annex building because the occupants of the 2nd floor of the Old Library (Department of Statistics) were not sure if they are to occupy the 2nd floor of the annex building. Recently, Dr. Roberto C. Guarte informed them that they would occupy the 2nd floor of the annex building.

Dr. Guarte already submitted a proposal to complete the Annex building to NEDA thru the VSU Planning Office with an estimated amount of P11 M.

**Summary and Recommendation:**

**Summary:**

The Annex Building already has the main structure defining the first and second floors. The work of the roofing of the annex building is on-going and scheduled for completion this year.

Most of the building materials for completing the 1st floor are already delivered but need the labor (P540,000.00) and additional materials (P420,820.00) for a total amount of P960,820.00.

The Annex building plan has been made but needs to be updated to include provision for a Smart Classroom of the Graduate School and accommodate the rooms planned on the first and second floors.

**Recommendations:**

- 1) Approve the request of the Department of Mathematics and Physics to utilize the whole of the 1st floor of the annex building.
- 2) While the proposal by Dr. Guarte was already included in the PIPOL System of NEDA for possible funding by DBM, it may take more than two years before starting the completion work if approved. The University may explore another funding source to complete the Annex Building the soonest.

There being no matters discussed, the Chairman adjourned the meeting at 12:45 PM.

Certified true and correct:

**JANSEL JOI C. VILLAS**  
Secretary

Recommending Approval:

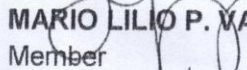
**DANIEL LESLIE S. TAN**  
Chairman

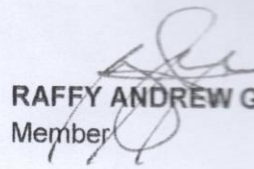
**LOUELLA C. AMPAC**  
Member

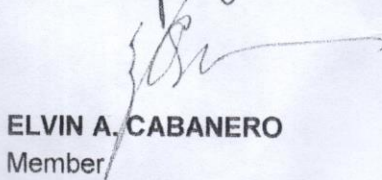




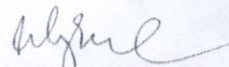
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**MARIO LILIO P. VALENZONA**  
Member

  
**RAFFY ANDREW G. LORETO**  
Member

  
**ELVIN A. CABANERO**  
Member

Approved:

  
**EDGARDO E. TULIN**  
President