

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-0117-247419

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2025

END-USER/UNIT: **University Services Health, Emergency & Rescue**
CHARGED TO STF
 Project, Programs and Activities(PPAs):
 JANITORIAL Supply

PPMP #: **PPMP-2025-011725-0867**
 Project Code: **UHS-JANITORIAL-2025**

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Agricultural/Farm Supplies/Livestock															
	broomstick	12 pcs	600.00	NP - Small Value Procurement			6			6						
	shovel	2 pcs	1,200.00	NP - Small Value Procurement			1			1						
	Sub-Total		1,800.00													
	Farm Tools and Equipment															
	garden rake	2 pc	1,300.00	NP - Small Value Procurement			1			1						
	Sub-Total		1,300.00													
	Fertilizers/Pesticide															
	compost	20 sack	2,000.00	NP - Small Value Procurement			10			10						
	Sub-Total		2,000.00													
	Hardware															
	garden bolo/ guna	6 pcs	2,100.00	NP - Small Value Procurement			3			3						

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Wheelbarrow	1 unit	3,500.00	NP - Small Value Procurement			1									
	Sub-Total		5,600.00													
	Office Equipment and Appliances															
	Professional Wet and Dry Vacuum Cleaner	1 unit	15,000.00	NP - Small Value Procurement			1									
	Sub-Total		15,000.00													
	Office Furniture & Fixture															
	Fabric Curtains Cloth, thick Dutch velvet, by half meter, thick forest green color	100 meters	24,480.00	NP - Small Value Procurement			50			50						
	Sub-Total		24,480.00													
	Office Supplies															
	#300 nylon	20 kgs	8,000.00	NP - Small Value Procurement			10			10						
	240L Industrial Trash Cans	8 piece	16,000.00	NP - Small Value Procurement			4			4						
	All-purpose cleaner	26 gal	19,500.00	NP - Small Value Procurement			15			11						
	Bathroom Deodorizer, with holder, at least 100g, any scent	330 pcs	26,400.00	NP - Small Value Procurement			150			180						
	Broom	12 pc	1,200.00	NP - Small Value Procurement			6			6						
	cleaning cart multi-functional movable trolley	1 unit	3,000.00	NP - Small Value Procurement			1									
	Cleaning Floor Brush Long Handle	12 pcs	4,200.00	NP - Small Value Procurement			6			6						

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	disinfectant solution	24 gal	16,800.00	NP - Small Value Procurement			12			12						
	Disinfectant Spray, 340g	40 can	18,600.00	NP - Small Value Procurement			20			20						
	Extra heavy-duty steel platform trolley	1 unit	9,600.00	NP - Small Value Procurement			1									
	Fabric Conditioner, 4L, any scent	50 gallon	65,000.00	NP - Small Value Procurement			30			20						
	Foot mat, cloth	56 piece	2,240.00	NP - Small Value Procurement			36			20						
	Foot mat, rubber	6 piece	4,800.00	NP - Small Value Procurement			3			3						
	glass cleaner	20 gal	12,000.00	NP - Small Value Procurement			10			10						
	heavy duty plastic dustpan, medium	12 piece	1,200.00	NP - Small Value Procurement			6			6						
	liquid fabric softener	36 gal	6,480.00	NP - Small Value Procurement			20			16						
	Medical cubicle curtains	100 meter	15,000.00	NP - Small Value Procurement			50			50						
	microfiber cleaning towel	6 6pcs/pack	1,200.00	NP - Small Value Procurement			3			3						
	Povidone-iodine 10% solution Antiseptic	2 gal	2,200.00	NP - Small Value Procurement			1			1						
	Rolled Paper Towel, 2 plys good qty (Jumbo Towel)	100 rolls	11,000.00	NP - Small Value Procurement			50			50						

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	3 pcs	4,500.00	NP - Small Value Procurement			2			1						
	squeegee	8 piece	1,760.00	NP - Small Value Procurement			4			4						
	Toilet Bowl Pump Plunger with Wooden Handle	12 pieces	1,800.00	NP - Small Value Procurement			6			6						
	Toilet Brush with Holder	16 set	2,880.00	NP - Small Value Procurement			8			8						
	Universal Mop Head 500g ALL COTTON HEAVY DUTY	50 pc	12,500.00	NP - Small Value Procurement			30			20						
	wet floor sign	6 piece	1,200.00	NP - Small Value Procurement			3			3						
	Sub-Total		269,060.00													
TOTAL BUDGET:			319,240.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by: _____

CLARA P. MERCADO

Submitted by: _____

ELWIN JAY V. YU
Unit Head/Project Leader

Date: **01/17/2025**